Free Translation

#### **APPENDIX I**

## ANNUAL CORPORATE GOVERNANCE REPORT FOR LISTED PUBLIC LIMITED COMPANIES

IDENTIFICATION DETAILS OF THE **ISSUER** 

END DATE OF 12-MONTH PERIOD OF REFERENCE 31/12/2015

TAX A28027944

#### **COMPANY NAME**

NH HOTEL GROUP, S.A.

#### REGISTERED OFFICE

SANTA ENGRACIA, 120 - 7º PLANTA, MADRID

# ANNUAL CORPORATE GOVERNANCE REPORT FOR LISTED PUBLIC LIMITED COMPANIES

### A OWNERSHIP STRUCTURE

A.1 Fill in the following table regarding the share capital of the Company:

Date of last modification			Number of voting rights		
26/06/2014	700,543,576.00	350,271,788	350,271,788		

Indicate whether there are different shares classes with different associated rights:

Yes	No	X	
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A.2List the direct and indirect significant shareholders in your company at the end of the year, excluding directors:

Name or business name of the shareholder	Number of direct voting rights	Number of indirect voting rights	% of total voting rights 9.10%
GRUPO INVERSOR HESPERIA, S.A	31,870,384	0	0070
HNA GROUP CO LIMITED	0	103,329,925	29.50%
OCEANWOOD CAPITAL MANAGEMENT LLP	0	26,549,890	7.58%
HENDERSON GLOBAL INVESTORS LIMITED	0	14,686,895	4.19%

Name or trade name of the indirect shareholder	Via: Name or company name of the direct holder of the shareholding	Number of voting rights
HNA GROUP CO LIMITED	TANGLA SPAIN, S.L.	103,329,925
OCEANWOOD CAPITAL MANAGEMENT LLP	BARENDINA, S.A.	20,949,890
OCEANWOOD CAPITAL MANAGEMENT LLP	OCEANWOOD INVESTMENTS LTD	5,600,000
HENDERSON GLOBAL INVESTORS LIMITED	HENDERSON GLOBAL INVESTORS LIMITED	686,532
HENDERSON GLOBAL INVESTORS LIMITED	HENDERSON EUROPEAN FOCUS FUND	14,000,363

Indicate the most significant movements in the shareholding structure of the company during the year:

Name or business name of the shareholder	Date of transaction	Description of transaction
INTESA SANPAOLO, S.P.A.	23/01/2015	Fell below 3% of share capital
BANCO SANTANDER, S.A.	20/05/2015	Fell below 3% of share capital
OCEANWOOD CAPITAL MANAGEMENT LLP	28/05/2015	Exceeded 5% of share capital
HENDERSON GLOBAL INVESTORS LIMITED	15/06/2015	Exceeded 3% of share capital

A.3 Complete the following tables with information on the members of the company's Board of Directors that hold voting rights on shares in the company:

Name or company name of Director	Number of direct voting rights	Number of indirect voting rights	% of total voting rights
MR FEDERICO GONZÁLEZ TEJERA	100	0	0.00%
MR FRANCISCO ROMAN RIECHMANN	100	0	0.00%
MR CARLOS GONZALEZ FERNANDEZ	25,050	11,400	0.01%
MR JOSE ANTONIO CASTRO SOUSA	1,000	32,345,188	9.23%
MR FRANCISCO JAVIER ILLA RUIZ	1	0	0.00%
MR JOSE MARÍA LÓPEZ ELOLA	21,000	0	0.01%
MR XIANYI MU	1	0	0.00%
MR CHARLES MOBUS	250	0	0.00%
MR HAIBO BAI	1	0	0.00%
MR LING ZHANG	1	0	0.00%

Name or trade name of the indirect shareholder	Via: Name or company name of the direct holder of the shareholding	Number of voting rights
MR CARLOS GONZALEZ FERNANDEZ	NOBELIUM PONTI, S.L.	11,400
MR JOSE ANTONIO CASTRO SOUSA	GRUPO INVERSOR HESPERIA, S.A	31,870,384
MR JOSE ANTONIO CASTRO SOUSA	EUROFONDO, S.A.	474,804

	% of total voting rights held by the Board of Directors	9.25%
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Fill in the following tables with information on the members of the Company's Board of Directors who hold rights over shares in the Company:

Name or company name of Director	Number of direct voting rights	Number of indirect voting rights	Number of equivalent shares	% of total voting rights
MR FEDERICO GONZÁLEZ TEJERA	0	0	1635195	0.00%

- A.4Indicate, where applicable, the family, commercial, contractual or corporate relationships existing between major shareholders, insofar as they are known by the Company, unless they have little relevance or arise from normal trading activities:
- A.5 Indicate, where applicable, the commercial, contractual or corporate relationships existing between major shareholders, and the company and/or its group, unless they have little relevance or arise from normal trading activities:
- A.6 Indicate whether the company has been informed of shareholders' agreements which affect it, as established in Articles 530 and 531 of the Capital Companies Act. If applicable, describe them briefly and list the shareholders bound by the agreement:

Yes	No	X	l
Yes	No	X	

Indicate if the company is aware of the existence of concerted actions among its shareholders. If so, give a brief description:

Yes No X

In the event of any modification or termination of these pacts, agreements or agreed actions during the year, please specify it:

As a result of the sa	ale of the 7.60%	share that	Intesa Snapolo	S.p.A. held in	HN Hotel	Group,	S.A.,	which	was completed	d and rep	orted on
23 January 2015, t	he Contribution	Agreement	between the two	o companies	dated 15 A	pril 201	4 was	dissol	ved.		

<b>A</b> .7	Indicate whether any individua	al person or leg	al entity exercises	or could exe	ercise, control	over the
	Company in accordance with	Article 4 of the	Stock Market Act.	If so, give de	etails here:	

#### A.8 Fill in the following tables regarding the Company's treasury stock:

#### At year end:

Number of direct shares	Number of indirect shares (*)		% of total share capital	
9,000,000		0		2.57%

#### (\*) Through:

Describe any significant changes, according to Royal Decree 1362/2007, that occurred during the year:

Explain the significant changes

## A.9 Describe the conditions and the term of the current mandate of the Board of Directors to issue, repurchase or transmit treasury stock, as conferred by the General Shareholders' Meeting.

The General Shareholders' Meeting held on 25 June 2013 authorised the Board of Directors of the Company to repurchase treasury stock under the terms indicated below:

- a) The acquisition can be made by any title accepted as a right, once or more times, provided that the acquired shares, added to those the Company already owns, do not exceed 10% of the Company's share capital, together with those owned by other companies in the group, if applicable.
- b) The acquisition, including the shares which the Company, or a person acting in their own name but on behalf of the Company, may have acquired beforehand and have in its portfolio, can be made as long as this does not lead to net equity being below the amount of share capital plus the reserves made unavailable by law or the Company's articles of association. For these purposes, net assets shall be considered to be the amount identified as such in accordance with the criteria for preparing annual accounts, less the profits directly attributable to it, and plus the uncalled share capital, as well as the amount of the principal and the share premium that are registered in the accounts as liabilities.
- c) The shares must be fully paid up.
- d) The authorisation will be valid for 5 years from the day this agreement comes into force.
- e) The minimum purchase price will be 95% and the maximum price will be 105% of the listed market value at the close of Spain's continuous market the day before the transaction, and the purchase transactions will adhere to security market regulations and customs.

The shares acquired due to the authorisation can be disposed of or amortised, or used in the payment systems set out in Article 146.a)3 of the Capital Companies Act, and in particular may be wholly or partly allocated to the beneficiaries of the Payment Plan or Plans for Company executives and employees.

#### A.9.bis Estimated floating capital:

	%
Estimated floating capital	49.63

		report the existence of any	nsmissibility of securities and/or any restriction of type of restriction which could hinder control son the market.	
		Yes	No X	
	A.11 State whether the General against take-overs bids, pu		as agreed to adopt neutralisation measures	
		Yes	No X	
	If so, explain the approved	measures and the terms u	inder which the restrictions would be lifted:	
	A.12 State whether the compa	ny has issued securities w	hich are not traded on a regulated EU market.	
		Yes	No X	
	If applicable, indicate the di confers.	fferent types of shares, an	d the rights and obligations each type of share	
В	GENERAL SHAREHOLDERS' MEETIN	IG		
			um quorum established in the Spanish Capital Shareholder's Meeting. If so, explain these	
		Yes	No X	
	B.2Indicate, and if applicable, s Companies Act (LSC) for a		m the system established in the Capital ents:	
		Yes	No X	
	Describe how it differs from	the LSC.		
	note the majorities require	ed for changes to the arti	the company articles of association. In particula icles of association and, if any, the regulation making changes to the articles of association.	
	Act (hereunder, LSC), and Articles 1 Register (hereunder, RRM), establis	158 - 164 of Royal Decree 1784/1996 sh the legal system applicable to the	July, approving the Revised Text of the Capital Companies 6, of 19 July, approving the Regulation of the Companies modification of articles of association. The text of the articles is, with no higher quorum or majority required than is set out	
	B.4Indicate details of attendan report refers, and for the pre-		lders' meetings held during the year to which th	iis

	Attendance detail					
Date of	% present in	% by	% remote vo	% remote voting		
general	person	proxy	Electronic voting Other		Total	
26/06/2014	20.38%	53.33%	0.22%	0.00%	73.93%	
29/06/2015	0.20%	70.18%	0.00%	2.09%	72.47%	
11/12/2015	9.25%	64.29%	0.00%	0.63%	74.17%	

B.5State whether there are any statutory restrictions that establish the minimum number of shares required to attend the General Shareholder's Meeting:

- B.6 Paragraph repealed.
- B.7Indicate the address and access on the Company website to information on corporate governance and other information on general shareholders' meetings which must be available to shareholders on the Company website.

All information of relevance to shareholders, including information on corporate governance and other information on general shareholders' meetings is available at all times on the NH Hotel Group, S.A. website, www.nh-hotels.es, in the section 'Information for shareholders'.

### C COMPANY MANAGEMENT STRUCTURE

- C.1 Board of Directors
  - C.1.1 Maximum and minimum number of directors established in the company's articles of association:

Maximum number of Directors	20
Minimum number of Directors	5

C.1.2 Complete the following table with the members of the Board:

Name or company name of Director	Representativ e	Director category	Position on the Board	Date of first appoi	Date of last appoi	Election procedure
MR CHARLES MOBUS		Proprietary	CHAIRMAN	26/04/2013	25/06/2013	AGREEMENT BY GENERAL SHAREHOLDERS' MEETING
MR JOSE ANTONIO CASTRO SOUSA		Proprietary	DEPUTY CHAIRMAN	24/05/2012	29/06/2015	AGREEMENT BY GENERAL SHAREHOLDERS' MEETING
MR FEDERICO GONZÁLEZ TEJERA		Executive	Executive Director	23/11/2012	25/06/2013	AGREEMENT BY GENERAL SHAREHOLDERS' MEETING
MR LING ZHANG		Proprietary	DEPUTY CHAIRMAN	18/12/2014	29/06/2015	AGREEMENT BY GENERAL SHAREHOLDERS' MEETING
MR ALFREDO FERNANDEZ AGRAS		Proprietary	DEPUTY	19/06/2015	29/06/2015	AGREEMENT BY SHAREHOLDERS' MEETING
MR FRANCISCO JAVIER ILLA RUIZ		Proprietary	DIRECTOR	27/10/2009	25/06/2013	AGREEMENT BY SHAREHOLDERS' MEETING

Name or company name of Director	Representativ e	Director category	Position on the Board	Date of first appoin	Date of last appoi	Election procedure
MR XIANYI MU MR HAIBO BAI		Proprietary	DIRECTOR	17/04/2013 27/02/2014	25/06/2013	AGREEMENT BY GENERAL SHAREHOLDERS' AGREEMENT BY GENERAL SHAREHOLDERS'
MR CARLOS GONZALEZ FERNANDEZ		Independent	DIRECTOR	29/06/2011	26/06/2014	AGREEMENT BY GENERAL SHAREHOLDERS'
MR JOSE MARÍA LÓPEZ ELOLA		Independent	DIRECTOR	25/04/2012	29/06/2015	AGREEMENT BY GENERAL SHAREHOLDERS'
MR FRANCISCO ROMAN RIECHMANN		Independent	DIRECTOR	04/07/2014	29/06/2015	AGREEMENT BY GENERAL SHAREHOLDERS'
MS KORO USARRAGA UNSAIN		Independent	DIRECTOR	19/06/2015	29/06/2015	AGREEMENT BY GENERAL SHAREHOLDERS'

	Total number of directors	12
- 1		

Indicate whether any directors have left the Board of Directors during the period being reported:

Name or company name of Director	Director category at time of departure	Date of leaving
MR RODRIGO ECHENIQUE GORDILLO	Other External	21/09/2015
MR LIVIO GIOVANNI MARIA TORIO	Proprietary	27/01/2015

C.1.3 Fill in the following tables about the Board members and their corresponding categories:

#### **EXECUTIVE DIRECTORS**

Name or company name of Director	Position in the company's organisational chart
MR FEDERICO GONZÁLEZ TEJERA	Executive Director

Total number of executive directors	1
% of the Board as a whole	8.33%

### **EXTERNAL PROPRIETARY DIRECTORS**

Name or company name of Director	Name or company name of the major shareholder represented or who proposed the appointment
MR JOSE ANTONIO CASTRO SOUSA	GRUPO INVERSOR HESPERIA, S.A
MR FRANCISCO JAVIER ILLA RUIZ	GRUPO INVERSOR HESPERIA, S.A
MR XIANYI MU	HNA GROUP CO LIMITED
MR CHARLES MOBUS	HNA GROUP CO LIMITED
MR HAIBO BAI	HNA GROUP CO LIMITED
MR LING ZHANG	HNA GROUP CO LIMITED
MR ALFREDO FERNANDEZ AGRAS	OCEANWOOD CAPITAL MANAGEMENT LLP

Total number of proprietary directors	7
% of the Board as a whole	58.33%

#### INDEPENDENT EXTERNAL DIRECTORS

#### Name or company name of Director:

#### MR FRANCISCO ROMAN RIECHMANN

#### Profile:

Graduate in Telecommunications Engineering. He began his career at Sainco, and in 1983 joined a subsidiary of the computer multinational Hewlett Packard, where he was appointed Sales Director. In 1992 he became the Director in Spain of Pacific Telesis, later known as AirTouch Internacional, one of the founding companies of Airtel Móvil S.A. Managing Director of Microsoft Ibérica from 1998, in July 2002 he joined Vodafone as General Operations Manager, where he was appointed Managing Director in February 2003 and Chairman-CEO in January 2008.

#### Name or company name of Director:

#### MR CARLOS GONZALEZ FERNANDEZ

#### Profile:

Graduate in economics from the University of Bilbao and chartered accountant. For 35 years he worked for Arthur Andersen, which in 2003 merged with Deloitte, being appointed chairman, first of Arthur Andersen in 2000 and subsequently of the firm that resulted from the merger

- Deloitte - from 2003 to 2009. Currently he is director of Corporación Financiera Alba, S.A. and Sotogrande, S.A."

#### Name or company name of Director:

#### MR JOSE MARÍA LÓPEZ ELOLA

#### Profile:

Graduate in economics from the Complutense University of Madrid. For the last 35 years, he has been director general of various credit and banking institutions, such as Bancaya Hipotecaria, S.A., Citibank España, S.A., Banco Zaragozano, S.A. and Barclays, S.A. He is currently a member of the Board of Directors of companies including Festina Lotus, S.A. and Celo, S.A.

#### Name or company name of Director:

#### MS KORO USARRAGA UNSAIN

#### Profile:

With a bachelor's degree and MBA from ESADE Barcelona, she joined the former Arthur Andersen (now Deloitte) in its Auditing division in 1981, where she spent 20 years of her professional career. In 1993 she was named a partner of Arthur Andersen.

In 2001 she assumed responsibility for the General Corporate Division of Occidental Hotels and in 2003 she decided to accept a position as the General Manager of a real estate group based in Barcelona, Renta Corporación. From 2005 to the present she has been a shareholder and Director of 2005 KP Inversiones, S.L., a company dedicated to direct investment in businesses and a management consultant

Total number of independent directors	4	
% of total Board	33.33%	

Indicate if any Director classified as independent receives any payments or benefits from the company or its group other than remuneration for the post of Director, or maintains, or has maintained, a business relationship with the company or any company in the group in the last year, whether in his own name or as a major shareholder, director or senior manager of an entity maintaining, or which has maintained, such a relationship.

NO

If so, include a reasoned statement by the Board as to the reasons why it considers that this director can perform his duties as an independent director.

#### **OTHER EXTERNAL DIRECTORS**

Identify the other external directors and state the reasons why they cannot be considered proprietary or independent directors, and their relationship with the company, its directors or shareholders:

Indicate the changes that, as applicable, have occurred to the category of each director during the period:

C.1.4 Fill in the table below with the information relating to the number of female directors in the last 4 financial years, and their type:

	Number of female			% of total directors of each type				
	2015	2014	2013	2012	2015	2014	2013	2012
Famala Farantina	0			0	0.000/	0.000/	0.000/	0.000/
Female Executive	0	0	0	0	0.00%	0.00%	0.00%	0.00%
Proprietary	0	1	1	1	0.00%	10.00%	11.00%	11.00%
Independent	1	0	1	1	25.00%	0.00%	33.00%	25.00%
Other External	0	0	0	0	0.00%	0.00%	0.00%	0.00%
Total:	1	1	2	2	8.33%	7.14%	13.00%	13.00%

C.1.5 Explain the methods adopted, if any, to seek to include a number of women in the Board of Directors which would permit a balanced presence of women and men.

#### **Explanation of the measures**

Among its responsibilities, the Appointments, Remuneration and Corporate Governance Committee must report on appointment proposals and departures of directors and senior management from the company and its subsidiaries. It is expressly stated that in the case of vacancies arising on the Board of Directors, the Appointments, Remuneration and Corporate Governance Committee shall ensure that the selection procedure does not suffer from any implicit bias that may hamper the selection of female directors and that women that fulfil the professional profile sought are included among the potential candidates.

C.1.6 Explain the measures agreed, if any, by the Appointments Committee to ensure that the selection process is not implicitly biased against selecting female Directors, and so that the company deliberately seeks to include women who meet the desired professional profile among potential candidates:

#### Explanation of the measures

During the process of selecting Directors, in compliance with the principles set forth in the Board Regulations, the Appointments, Remuneration and Corporate Governance Committee has ensured women are included who meet the required professional profile in the list of candidates, and has endeavoured to ensure there are no biases inherent in the selection procedure that hinder the selection of female directors.

	If, despite the measures adopted, if any, there are few or no female Directors, explain the reasons:
	Explanation of the reasons
	Explanation of the reasons
	See above.
C.1.6	bis Explain the conclusions of the appointments committee regarding the verification of
	compliance with the policy on director selection. In particular, explain how this policy promotes
	the objective that by 2020 the number of female directors is at least 30% of the total number of
	members of the board of directors.
	Explanation of the conclusions
	NH Hotel Group firmly believes that diversity in all its facets and at all levels of its professional team is an essential factor for ensuring the Company's competitiveness and a key element in its corporate governance strategy. To promote this belief, it ensures equality of opportunities and fair treatment in managing people at all levels, maximising the contribution of value from those elements that differentiate people (gender, culture, age, ability, etc.), promoting the participation and
	development of women in the organisation, especially in positions of leadership, and, in particular, on the Board of Directors. The company is working with expert consulting firms that are intensifying the recruitment of female directors. This company's goal is to be able to cover the vacancy on the board with a new female director, therefore enabling us to increase the female presence on the Board to two female Directors. In this sense, the policy for selecting directors will promote the objective that by 2020 the number of female directors will be at least 30% of the total number of members of the board of directors.
C.1.7	Explain how major shareholders are represented on the Board.
	As set out in Article 9 of the Board Regulations, the Board will ensure that the majority group of external Directors includes, on one hand, those proposed by the holders of significant stable holdings in the company capital (proprietary Directors) and, on the other, professionals of recognised prestige who are not associated with the executive team nor with major shareholders (independent Directors).
	Proprietary Directors are those that represent or have a shareholding in the Company that is greater than or equal to what is legally considered significant, or that may have been appointed due to their status as shareholders even though their shareholding does not reach the legally established amount.
	For the purposes of this definition, it shall be assumed that a director represents a shareholder when:
	<ul> <li>a) He/she was appointed by virtue of the right to representation.</li> <li>b) He/she is a director, senior manager, employee or regular service provider of this shareholder, or of companies belonging to its group.</li> </ul>
	c) The company documentation states that the shareholder accepts that the director has been appointed by it or
	represents it. d) He/she is the spouse, or connected by a similar relationship, or related up to the second degree of kinship to a major shareholder.

C.1.8 Explain, if applicable, the reasons why proprietary directors have been appointed at the request

Indicate whether formal requests for representation on the Board from shareholders whose

shareholding is equal to or greater than other shareholders at whose request proprietary

directors have been appointed, have not been acted upon. Explain the reasons why they have

No X

of shareholders whose holdings are below 3% of share capital:

not been acted on, as applicable:

Yes 🗌

C.1.9 Indicate whether any director has left their position prior to the completion of their mandate; whether the director has explained their reasons to the Board, and by what means; and, in the event that the written communication was sent to the whole of the Board, explain the reasons given:

#### Name of the director:

MR LIVIO GIOVANNI MARIA TORIO

#### Reason for departure:

Sale of the entire holding in NH Hotel Group, S.A. of the shareholder Intesa Sanpaolo SPA, which the director represented.

#### Name of the director:

MR RODRIGO ECHENIQUE GORDILLO

#### Reason for departure:

Inability to continue presiding the company, given the new responsibilities assumed outside of the group, and given the solid evolution of NH Hotel Group, S.A.'s business.

C.1.10 Indicate, if applicable, the powers delegated to the Executive Director(s):

#### Name or company name of Director:

MR FEDERICO GONZÁLEZ TEJERA

#### **Brief description:**

All the powers that correspond to the board of directors, except those that cannot be delegated by law or the company's articles of association.

C.1.11 Identify, if applicable, the members of the Board that hold administrative or management positions in other companies that form part of the group of the listed company:

Name or company name of Director	Company name of group company	Position	Do they have executive duties?
MR FRANCISCO JAVIER ILLA RUIZ	COPERAMA HOLDING, S.L.	DIRECTOR	NO
MR. CHARLES MOBUS	BEIJING NH GRAND CHINA HOTEL MANAGEMENT CO.LT.D	CHAIRMAN	YES
MR. FEDERICO GONZALEZ TEJERA	BEIJING NH GRAND CHINA HOTEL MANAGEMENT CO.LT.D	DIRECTOR	NO
MR. HAIBO BAI	BEIJING NH GRAND CHINA HOTEL MANAGEMENT CO.LT.D	DIRECTOR	NO
MR. XIANYI MU	BEIJING NH GRAND CHINA HOTEL MANAGEMENT CO.LT.D	DIRECTOR	NO

C.1.12 State, if applicable, the directors of your company that are members of the Board of Directors of other entities listed on official stock exchanges, other than companies in your group, which the company has been notified of:

Name or company name of Director	Company name of group company	Position
MR CARLOS GONZALEZ FERNANDEZ	SOTOGRANDE, S.A.	DIRECTOR
MR CARLOS GONZALEZ FERNANDEZ	CORPORACIÓN FINANCIERA ALBA, S.A.	DIRECTOR
MR JOSE MARÍA LÓPEZ ELOLA MR	CADOGAN, S.A.	DIRECTOR
ALFREDO FERNANDEZ AGRAS	MERLIN PROPERTIES SOCIMI, S.A.	DIRECTOR

C.1.13	State, and if applicable explain, if the company has rules on the number of boards that its
	directors may belong to:

Yes X	No	
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#### Explanation of the rules

Article 29 of the Regulations of the Board expressly establishes that directors must dedicate the necessary time and effort to performing their duties, and must notify the Appointments and Remuneration Committee of any circumstances that may interfere with the required dedication. Similarly, directors may not belong to more than 10 boards of directors, excluding the Board of NH Hotel Group, S.A. and the boards of holding companies and family companies, without the express authorisation of the Appointments and Remuneration Committee based on the individual circumstances in each case.

- C.1.14 Paragraph repealed.
- C.1.15 State the overall remuneration of the Board of Directors:

Remuneration of the Board of Directors (€ thousands)	2,203
Amount of pension rights accumulated by the current Directors (€ thousands)	0
Amount of pension rights accumulated by the ex-Directors (€ thousands)	0

C.1.16 Identify members of senior management who are not also Executive Directors, and indicate their total remuneration for the year:

Name or company name	Position
MR CARLOS ULECIA PALACIOS	GENERAL SECRETARY
MR RAMÓN ARAGONÉS MARÍN	GENERAL MANAGER, OPERATIONS
MR IÑIGO CAPELL ARRIETA	GENERAL MANAGER OF RESOURCES
MR JESUS IGNACIO ARANGUREN GONZALEZ-TARRÍO	GENERAL MANAGER OF ASSETS AND
MR ISIDORO MARTINEZ DE LA ESCALERA	GENERAL MANAGER, MARKETING
MS BEATRIZ PUENTE FERRERAS	CHIEF FINANCIAL OFFICER

Total remuneration of senior management (€ thousands)	3,515

C.1.17 State, if applicable, the identity of Board members who are also members of the Board of Directors of companies of significant shareholders and/or entities in their group:

Name or company name of Director	Company name of major shareholder	Position
MR FRANCISCO JAVIER ILLA RUIZ	GRUPO INVERSOR HESPERIA, S.A	JOINT DIRECTOR
MR XIANYI MU	TANGLA SPAIN, S.L.	CHAIRMAN
MR CHARLES MOBUS	TANGLA SPAIN, S.L.	DIRECTOR
MR HAIBO BAI	TANGLA SPAIN, S.L.	DIRECTOR
DON LING ZHANG	HNA GROUP CO LIMITED	DIRECTOR

Provide details, if applicable, of the relevant relationships other than those included in the previous heading, of the members of the Board of Directors with major shareholders and/or in entities of their Group:

#### Name or business name of the associated Director:

MR JOSE ANTONIO CASTRO SOUSA

Name or business name of the related major shareholder:

GRUPO INVERSOR HESPERIA, S.A

Description of relationship:

NATURAL PERSON REPRESENTING THE JOINT AND SEVERAL ADMINISTRATOR EUROFONDO, S.A.

C.1.18 State whether there has been any change to the regulations of the Board during the year:

Yes X No	
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#### Description of changes

The Board of Directors, in its meeting on 29 April 2015, decided to approve the modification of certain articles of the Regulations of the Board of Directors, with the aim of including the latest innovations regarding corporate governance introduced by Law 31/2014, of 3 December, modifying the Corporate Enterprises Act to improve corporate governance, as well as some of the recommendations included in the new Code of Good Governance of Listed Companies, approved by an Agreement of the Board of the Spanish National Securities Market Commission on 18 February 2015.

Furthermore, on 27 July 2015, the Board decided to modify articles 24 and 26 of the Regulations of the Board of Directors in order to include the possibility for other directors who have expressed an interest and have been authorised by the Board of Directors to attend and participate in both the Executive Committee and the Appointments and Remunerations Committee, with the right to speak but not vote.

Finally, on 29 October 2015, the Board of Directors once again approved a modification to said Regulations in order to perform the necessary changes resulting from the Board's approval of the co-chairmanship of the company, which resulted in the appointment of a Chairman of the Board and a Chairman of the Executive Committee, and furthermore proposing the alternation of said Chairmen in chairing the General Shareholders' Meeting on a rotating basis. Additionally, the Regulations of the Board of Directors were modified to include the latest changes established in Law 22/2015, of 20 July, on Accounts Auditing, as well as some additional new provisions set out in the aforementioned Code of Good Governance of Listed Companies (mainly, the change in the denomination of the Appointments and Remunerations Committee to the Appointments, Remunerations and Corporate Governance Committee).

C.1.19 State the procedures for selecting, appointing, re-electing, appraising and removing directors. Name the competent bodies, the procedures to be followed and the criteria used in each procedure.

The directors are appointed by the General Shareholders' Meeting, or provisionally by the Board of Directors in accordance with the provisions contained in the Capital Companies Act and the company's articles of association.

Proposals for appointments or the re-election of members of the Board of Directors is the responsibility of the Appointments, Remuneration and Corporate Governance Committee in the case of independent directors and is the responsibility of the Board itself for all other cases. Proposals should always be accompanied by a report from the Board assessing the proposed

candidate's competence, experience and merits, which will be attached to the minutes of the General Shareholders' Meeting or that of the Board.

Proposals for appointing or re-electing any non-independent Director must also be preceded by a report from the Appointments, Remuneration and Corporate Governance Committee.

The Board of Directors must ensure that the selection process for its members favours diversity in terms of gender, experience and knowledge and does not suffer from implicit biases that may lead to any type of discrimination and, particularly, that it facilitates the selection of female directors.

In terms of appointing external directors, the Board of Directors and the Appointments, Remuneration and Corporate Governance Committee have a duty to ensure, within the scope of their respective competencies, that the election of candidates falls on people with a solid reputation, proven skills and experience, and who are prepared to dedicate a sufficient part of their time to the Company, taking the utmost care in choosing people who may be selected to be independent directors.

The Board of Directors will propose or designate people who meet the requirements set out in article 9.3.2 of the Regulation of the Board of Directors to cover the position of independent directors.

In any event, those subject to any incapacity, disqualification, prohibition or conflict of interests set forth in current legislation may not be proposed for appointment as Board members.

All those directly or indirectly holding interests of any type or that have an employment, professional or mercantile relationship, or relations of any other type with competitor companies, shall be considered as incompatible for the position of director, except when the Board of Directors, with a favourable vote of at least 70% of its members, agrees to set aside this condition. The above is without prejudice to any other waiver that, in compliance with current legislation, the General Shareholders' Meeting had to provide.

C.120 Explain how far the annual assessment of the board has led to important changes in its internal organisation, and on the procedures applicable to its activities:

#### Description of changes

Given the assessment performed by the Board of Directors, certain areas that could be improved have been detected. These aspects are mainly linked to the Board's contribution to strategic planning and to improving certain operational aspects of the Executive Committee. For each one of these fields, action plans have been established that will be implemented throughout this financial year, with almost all of the plans focused on the first semester of 2016. Description of changes:

- 1. Periodically inform directors of the perception of relevant third parties and, in particular, that of investors.
- 2. Review the structure and content of the Committees' reports to the Board.
- 3. Review the role of the Board with regard to internal control.
- 4. Reinforce the contribution of the Board to strategic reflection and planning.
- 5. Operational and financial supervision of the company and reinforcing procedures in this field.
- 6. Review the information provided before meetings of the Board and the Committees.
- 7. Review the amount of time information is sent in advance of meetings.
- 8. Develop orientation, informational and training activities for directors.
- 9. Review the content of presentations to the Board and Committees.
- Review the methodology of the Executive Committee meetings.
- C.1.20.bis Describe the assessment process and the areas that have been assessed by the board of directors aided, as appropriate, by an external consultant, with respect to the diversity of its composition and duties, the functioning and composition of its committees, performance of the Chairman of the Board of Directors and the Chief Executive of the company and the performance and contribution of each director.

The assessment process has been carried out by the NH Hotel Group Board of Directors with the assistance of a firm (one of the so-called "big four") specialising in the matter, in order to respond to Recommendation number 36 of the Code of Good Governance of Listed Companies of the Spanish National Securities Market Commission. This process has assessed:

- The operation of the company's governance bodies
- Information
- Functions of the Board of Directors
- Responsibilities in terms of reports to third parties
- Strategic planning
- Operational and financial supervision
- Methodology of Board and Committee meetings:
- Planning meetings
- Presentations
- Communication and participation in meetings

C.1.20	TER Break down, as appropriate, the business relationship that the consultant or any company within its group maintains with the company or any company in its group.			
	Not significant business relationships that consist of sporadic consulting on very specific issues, which arise occasionally from the matters dealt with by the Appointments, Remuneration and Corporate Governance Committee.			
C.1.21	Indicate cases in which Directors are compelled to resign.			
	Directors shall step down when the period for which they were appointed comes to an end or when agreed by the General Shareholders' Meeting based on the powers legally attributed to it.			
	Article 14.2 of the Regulations of the Board of Directors also stipulates that Directors shall place their office at the disposal of the Board of Directors and tender their resignation in any of the following circumstances:			
	a) When they are removed from the executive offices with which their appointment as a Director was associated or where the reasons for which they have been appointed are no longer valid. Such a circumstance shall be understood to apply to Proprietary Directors when the entity or business group they represent ceases to hold a significant shareholding in the Company's share capital or when, in the case of independent Directors, they become an executive of the Company or of any of its subsidiaries.			
	b) Where they are subject to any incapacity, disqualification, prohibition or conflict of interests established in current legal provisions.			
	c) Where they are seriously reprimanded by the Appointments, Remuneration and Corporate Governance Committee for failing to comply with any of their obligations as Directors.			
	d) When their continued presence on the Board may affect the good standing or reputation that the Company enjoys in the market, or put its interests at risk in any other way. In this case, the Director must immediately inform the Board of the facts or procedural difficulties that affect said reputation or risk.			
C.1.22	Paragraph repealed.			
C.1.23	23 Are reinforced majorities other than those applicable by law required for any type of decision?:			
	Yes X No			
	If so, describe the differences.			
	For the appointment of Directors with direct or indirect interests of any type in, or an employment, professional, commercial or any other relationship with competitor companies, a vote in favour by 70% of the Board members is required (Article 11.3 of the Board regulations).			
C.1.24	Explain if there are any specific requirements, other than those relating to Directors, to be appointed Chairman of the Board of Directors.			
	Yes No X			
C.1.25	Indicate whether the Chairman has the casting vote:			
	Yes X No			
	Matters for which there is a casting vote			

	Resolutions will be passed by absolute majority of the votes of the directors attending the meeting. In the event of a tie, the Chairman, or the Vice-chairman substituting them, shall have the casting vote.
C.1.26	Indicate whether the Articles of Association or the Board Regulations establish any age limit for Directors:
	Yes No X
C.1 <i>2</i> 7	State whether the articles of association or the Board Regulations establish a limited mandate for Independent Directors, other than as provided for in the legal regulations:
	Yes No X

C.128 Indicate whether the Articles of Association or the Regulations of the Board of Directors establish specific rules for delegating votes to the Board of Directors, how this should be done, and in particular, the maximum number of delegations any Director may have, and whether there is any limit as to the director category to which votes may be delegated, other than the limitations imposed by law. If so, give a brief summary of these rules.

Article 13 of the Regulations of the Board establishes the rules for delegating votes, stipulating that "All shareholders entitled to attend may be represented at the Shareholders' Meeting by another party, even if that party is not a shareholder. The representation must be conferred under the terms and with the scope established by law, in writing and for each specific meeting... The documents in which such delegations or proxies for the General Meeting appear shall reflect voting instructions. If no such express voting instructions appear, it shall be construed that the proxy holder shall vote in favour of the proposals put forward by the Board of Directors for resolutions on the items included in the agenda. If no voting instructions have been given because the General Shareholders' Meeting will be voting on matters that, at the time the delegation was granted, were not included on the agenda and were therefore unknown, the representative may vote in the way they consider most benefits the interests of the Company. The same shall apply when the corresponding proposal or proposals put to the vote have not been drafted by the Board of Directors. Should the proxy or delegation document fail to indicate the specific person to whom the shareholder wishes to grant proxy, it shall be construed to have been granted to the Chairman of the Meeting or to the person he/she may designate.... Representation will always be revocable. If the represented party attends the Meeting in person, the representation shall be deemed to be revoked."

As a result, any person (whether a shareholder or not) may be designated as a proxy, and if a specific person is not identified as a proxy, it shall be understood to have been granted to the Chairman of the meeting or to the person he/she may designate, without establishing a maximum number of delegations that any director may have.

C.129 Indicate the number of meetings that the Board of Directors has held over the year. Also indicate, as applicable, the number of times that the Board has met without its Chairman attending. The calculation of attendance includes representations made with specific instructions.

Number of Board meetings	17
Number of Board meetings not attended by the Chairman	0

If the Chairman is an executive director, indicate the number of meetings held with no attendance or representation of any executive director and under the chairmanship of the coordinating director.

	0
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State the number of meetings held by the different Board Committees over the year:

Committee	No. of Meetings
EXECUTIVE COMMITTEE	3
AUDIT AND CONTROL COMMITTEE	7
APPOINTMENTS, REMUNERATION AND CORPORATE GOVERNANCE COMMITTEE	11

C.1.30 State the number of meetings that the Board of Directors has held during the year with the attendance of all of its members. The calculation of non-attendance includes representations made with specific instructions:

Number of meetings attended by all the directors	17
Attendances as a percentage of total votes during the year	100.00%

C.1.31	State whether the individual and consolidated financial statements that are presented to the
	Board to be approved are certified in advance:

∕es □	No	X	
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Identify, as applicable, the person(s) that has/have certified the Company's individual and consolidated financial statements to be drafted by the Board:

C.1.32 Explain, if applicable, the mechanisms established by the Board of Directors to prevent the individual and consolidated annual accounts it draws up from being submitted to the General Meeting of Shareholders with qualifications in the auditors' report.

Article 41.2 of the Regulations of the Board establishes that the Board of Directors shall ensure the financial statements are drawn up definitively so that there is no need for auditor qualifications. Nevertheless, when the Board considers that its criteria should remain unchanged, it shall publicly explain the content and scope of the discrepancies.

C.1.33 Is the Secretary of the Board a Director?

Yes	No [	Χ

If the secretary is not a director, complete the following table:

Name or company name of secretary	Representative
MR PEDRO FERRERAS DÍEZ	

- C.1.34 Paragraph repealed.
- C.1.35 State the mechanisms established by the Company, if any, to preserve the independence of external auditors, financial analysts, investment banks and rating agencies.

The Board of Directors has established a stable and professional relationship with the Company's external accounts auditor through the Audit and Control Committee, strictly respecting its independence. In this sense, article 25. b) of the Regulations of the Board of Directors expressly establishes that one of its responsibilities is to pass along to the Board of Directors proposals for selecting, appointing, re-electing and substituting external auditors, as well as conditions for their contracting and regularly collecting information from them on the audit plan and its execution, in addition to preserving its independence in exercising its functions. Furthermore, the Audit and Control Committee is responsible for establishing suitable relationships with auditors or audit firms in order to receive information regarding any issues that may jeopardise their independence, so that these can be examined by the committee, and any other matters related with the process of conducting financial audits, as well as any other communications stipulated in the financial auditing legislation and audit regulations. In any event, it must receive written confirmation on an annual basis from the auditors or auditing firms of their independence from the Company or entities related to it either directly or indirectly, as well as information on any additional service of any kind provided to such entities and the corresponding fees received by the aforementioned auditors or by

	Likewise, every year, prior to issuing the audit report, the Audit and Control Committee must all gives its opinion on the independence of the auditors or auditing firms. This report must at the additional services referenced in the above paragraph, considered individually and togethe legal audit and with regard to their independence and to audit regulations.	lways contair	n an assessme	ent of
C.1.36	State whether the Company has changed its external auditor during identify the incoming and outgoing auditors:	g the yea	r. If so, ple	ase
	Yes No X			
	In the event that there were disagreements with the outgoing audit the disputes:	tor, explai	in the cont	ent of
C.1.37	State whether the audit firm carries out other work for the company audit work and if so, state the total fees paid for such work and the of the fees billed to the company and/or its business group:	-	•	
	Yes X No			
		Company	Group	Total
	Amount for work other than auditing (€ thousands)	844	159	1003
	Amount for work other than audit work / Total amount invoiced by the audit firm (%)	61.65	9.96	33.82
C.1.38	State whether the audit report of the financial statements for qualifications or reservations. If so, state the reasons given by Committee to explain the content and scope of these qualifications	the Cha	irman of t	
C.1.39	•	the Cha s or reserv firm has y years th	irman of to vations. audited the	the Audit e annual audit firm
	qualifications or reservations. If so, state the reasons given by Committee to explain the content and scope of these qualifications  Yes No X  State the number of consecutive years in which the current audit accounts of the Company and/or its group. Also, indicate how man has been auditing the accounts as a percentage of the total number of the counts.	the Cha s or reserv firm has y years th	audited the current wars over v	e annual audit firm which the
	qualifications or reservations. If so, state the reasons given by Committee to explain the content and scope of these qualifications  Yes No X  State the number of consecutive years in which the current audit accounts of the Company and/or its group. Also, indicate how man has been auditing the accounts as a percentage of the total numannual accounts have been audited.	the Cha s or reserv firm has y years th	audited the current ars over v	e annual audit firm which the
	qualifications or reservations. If so, state the reasons given by Committee to explain the content and scope of these qualifications  Yes No X  State the number of consecutive years in which the current audit accounts of the Company and/or its group. Also, indicate how man has been auditing the accounts as a percentage of the total number of the counts.	firm has by years the	audited the current wars over v	e annual audit firm which the

persons related to them in accordance with the provisions set forth in legislation regarding auditing.

Article 28 of the Regulations of the Board of Directors expressly states that directors may request the use of legal, according or financial advisers, or other experts, paid for by the Company, to help them in the discharge of their duties. Such help relate to specifically defined and complex problems that arise in the course of their work. The decision to employ such services must be communicated to the Chairman of the Company and implemented through the Secretary of the Board, unless the Board of Directors considers that such services are not necessary or appropriate.  Indicate and, if applicable, provide details of whether there is a procedure whereby Director have the information necessary to prepare for meetings of the management bodie sufficient time:
nave the information necessary to prepare for meetings of the management bodie sufficient time:
v 🖂
Yes X No
Details of the procedure
According to article 21 of the Regulations of the Board, the announcement of the meeting, which will be published at leasthree days before the date of the meeting, will include a preview of the likely agenda for the meeting and will be accomp by the necessary written information that is available.
Furthermore, article 27 of the aforementioned Regulations indicates that Directors must diligently inform themselves of to Company's progress, and to that end, collect any necessary or pertinent information in order to correctly perform their description of the Board has been assigned the broadest possible powers to gain information about any aspect of the Company; to examine its books, registers and documents and any other information concerning its operations. Said right information is also extended to the various subsidiary companies that are included in the consolidated group, insofar as necessary for the Director to correctly perform his/her functions as referred to in article 6 of said Regulations.
With the aim of not disturbing the Company's normal management, the exercise of the right to information will be chann hrough the Chairman or Secretary of the Board of Directors, who will respond to requests from Directors by directly prov him/her the information or putting them in touch with the appropriate people in the suitable level of the organisation.
With the aim of being assisted in the exercise of their functions, the Directors may obtain the necessary consulting from Company to perform their functions. In special circumstances, they may even request that the Company hire legal, accounting or financial consultants or other experts. Such help must relate to specifically defined and complex problems arise in the course of their work. The decision to employ such services must be communicated to the Chairman of the Company and implemented through the Secretary of the Board, unless the Board of Directors considers that such services not necessary or appropriate.

C.1.43 State whether any member of the Board of Directors has notified the Company that they have been prosecuted or issued with a summons for oral proceedings in relation to the offences indicated in Article 213 of the Spanish Capital Companies Act:

Yes X No
Name of the director:
MR JOSE ANTONIO CASTRO SOUSA
Criminal Proceedings:
Order dated 15 January 2015 to proceed to trial in the Proceedings abbreviated 91/2013 heard by Examining Magistrates' Court no. 4 of L'Hospitalet de Llobregat for alleged crimes referred to in article 213 of the Corporate Enterprises Act.
Remarks:
Pending legal ruling.
Name of the director:
MR FRANCISCO JAVIER ILLA
Criminal Proceedings:
Order dated 15 January 2015 to proceed to trial in the Proceedings abbreviated 91/2013 heard by Examining Magistrates' Court no. 4 of L'Hospitalet de Llobregat for alleged crimes referred to in article 213 of the Corporate Enterprises Act.
Remarks:
Pending legal ruling.
State whether the Board of Directors has studied the case. If so, give a reasoned explanation of the decision as to whether or not the Director should continue in his or her post, or if applicable, describe the actions taken by the Board of Directors up to the date of this report, or those it intends to take.
Yes X No
Decision made/action taken:
On 11 November 2015 the Board analysed the case, without adopting any decision in that regard, under the constitutional principle of presumption of innocence and considering that their continued presence on the Board does not affect the Company's standing or reputation, nor does it put its interests at risk in any way.
Reasoned explanation:
The Board, at its meeting on 11 November 2015 analysed the case and was informed of the legal framework to be considered (art. 24.2 of the Spanish Constitution, articles 213 and 223 of the Corporate Enterprises Act, articles 37.2 d) of the Articles of Association and 14.2.d) of the Regulations of the Board of Directors, as well as recommendation 22 of the Code of Good Governance of Listed Companies), and unanimously decided to acknowledge the information offered by the Directors, without adopting a decision in that regard, under the constitutional principle of presumption of innocence and considering that their continued presence on the Board does not affect the Company's standing or reputation, nor does it put its interests at risk in any way.

C.1.44 List the significant agreements signed by the company and that come into force, are modified or are terminated in the case of a change in control of the company resulting from a take-over bid, and their effects.

The NH Hotel Group has signed several financing contracts that contain a clause establishing their early maturity in the event of circumstances that give rise to a change in control of the company NH Hotel Group, S.A.

Additionally, NH Hotel Group, S.A. has issued guaranteed senior bonds, as well as convertible bonds on 08 November 2013, which contain certain consequences in the case of a change of control in the Issuer, such as the possibility that NH Hotel Group, S.A. may be required to repurchase the senior bonds or adjust the conversion price for convertible bonds.

There are also hotel management contracts signed by Group subsidiaries in which the owner (or leasing company) of the hotels may exercise the power to dissolve said contracts in the case of a change of control of NH Hotel Group S.A. If they exercise this power, the hotel owner must pay the management company a sum that varies depending on when the compensation resulting from the dissolution of the contract is provided. Therefore, for example, it is established in management contracts between Hoteles Hesperia, S.A. (which is 99% owned by NH Hoteles España, S.L.) and the respective owners of the hotels in question that in the event of a change of control at NH Hotel Group, S.A., the owner may opt to terminate the management contract, but would have to pay Hoteles Hesperia, S.A., an amount related to the Average Annual Earnings, as defined in the contracts.

C.1.45 Identify, in aggregate form, and indicate in detail the agreements between the company and its directors, managers or employees providing compensation, guarantee or protection in the event of their resignation or wrongful dismissal, or upon conclusion of the contractual relationship due to a take-over bid or other transactions.

#### Number of beneficiaries: 4

#### Type of beneficiary:

Board Member and certain members of Senior Management and one employee.

#### **Description of Agreement:**

In order to encourage loyalty and permanence in the Company, compensation has been provided for which may be more than the amount resulting from applying legal regulations, in the event of unilateral termination by the Company. These amounts range from one year's fixed salary to two years' total salary, i.e., fixed plus variable pay received over the last two years.

Indicate whether these contracts must be communicated to, and/or approved by the governing bodies of the company or its group:

	Board of Directors	General Shareholders' Meeting
Body that authorises the clauses	Yes	No

	Υ	No
Is the General Shareholders' Meeting notified of		х

#### C.2 Committees of the Board of Directors

C.2.1 List all the committees of the Board of Directors, their members and the proportion of Executive, Proprietary, Independent and other external Directors thereon:

#### **EXECUTIVE COMMITTEE**

First Name	Position	Category
MR JOSE ANTONIO CASTRO SOUSA	CHAIRMAN	Proprietary
MR CHARLES MOBUS	DEPUTY	Proprietary
MR FEDERICO GONZÁLEZ TEJERA	MEMB	Executive
MR XIANYI MU	ER	Proprietary
MR FRANCISCO JAVIER ILLA RUIZ	MEMBER	Proprietary
MR ALFREDO FERNANDEZ AGRAS	MEMBER	Proprietary

% of Executive Directors	17.00%
% of Proprietary Directors	83.00%
% of Independent Directors	0.00%
% of other external directors	0.00%

Explain the functions of this committee, describe its organisational and working procedures and rules and summarise its most important activities during the financial year.

The Executive Committee shall comprise at least three but no more than nine directors, appointed by the Board of Directors. In terms of the qualitative composition of the Executive Committee, the Board shall ensure that the different types of director represented will be similar to that of the main Board and its secretary will be the secretary of the Board. The Chairman of the Executive Committee shall be chosen by the body itself from the Directors that comprise it. The Chairman of the Executive Committee may be a director other than the Chairman of the Board of Directors. The Chairman of the Executive Committee shall alternate turns presiding the General Shareholders' Meeting with the Chairman of the Board of Directors. In all events, the valid appointment or re-election of members of the Executive Committee shall require the favourable vote of at least two thirds of the members of the Board of Directors.

Given its delegated powers, the Executive Committee will resolve all those issues not reserved for the exclusive competency of the plenary Board of Directors by law or the Articles of Association, reporting to the Board.

The Executive Committee will provide prior examination of those issues submitted to the plenary Board of Directors which have not been previously examined or proposed by the Appointments, .Remuneration and Corporate Governance Committee or the Audit and Control Committee

The Executive Committee has the mission of providing perspective and a broad vision both to the Board of Directors and the executive team, providing their experience in the preparation of relevant materials, training and guidance on matters that are key to the Company's future, thereby facilitating the Board of Directors' decision-making process in the matters of their competence.

The Executive Committee may apply said function to matters such as:

- 1. Investments and financing
- 2. Strategy for acquisitions and identifying possible objectives
- 3. Business model
- 4. Cost structure
- 5. Long-term vision in asset management
- 6. Group structure

The Executive Committee will meet as many times as it is convened by its Chairman, and its Secretary and Deputy Secretary will be those who perform the identical positions on the Board of Directors. The Executive Committee shall be validly convened when half plus one of its members with a right to vote are present or represented at the meeting.

Resolutions shall be passed by a majority of the directors at the meeting with the right to vote (in person or by proxy), with the Chairman holding the casting vote in the event of a tie.

Furthermore, those other directors who have expressed an interest and have been authorised by the Board of Directors may attend and participate in Executive Committee meetings, with the right to speak but not vote, until they no longer hold their position. Said directors without a vote will receive the same information and meeting announcements as the other voting directors on the Executive Committee at the same time.

The Executive Committee shall notify the Board of the matters discussed and the decisions made at its meetings.

State whether the composition of the delegate or executive committee reflects the participation on the Board of different categories of directors:

Yes No X	
----------	--

#### If not, explain the composition of the Delegate or Executive Committee

As of 31/12/2015, the Executive Committee comprises six members:

Chairman: Mr José Antonio Castro Sousa (Proprietary) Deputy

Chairman: Mr Charles Mobus (Proprietary)

Members: Mr Federico González Tejera (Executive)

Mr Alfredo Fernández Agras (Proprietary)

Mr Xianyi Mu (Proprietary)

D. Francisco Javier Illa Ruiz (Proprietary)

#### **AUDIT AND CONTROL COMMITTEE**

First Name	Position	Туре
MS KORO USARRAGA UNSAIN	CHAIRMAN	Independent
MR CARLOS GONZALEZ	MEMBER	Independent
FERNANDEZ MR FRANCISCO	MEMBER	Independent
MR FRANCISCO JAVIER ILLA RUIZ	MEMBER	Proprietary
MR XIANYI MU	MEMBER	Proprietary

% of Proprietary Directors	40.00%
% of Independent Directors	60.00%
% of other external directors	0.00%

Explain the functions of this committee, describe its organisational and working procedures and rules and summarise its most important activities during the financial year.

The Committee shall be formed by between three and six directors designated by the Board, composed of external directors, the majority of whom, at least, must be independent directors, and one of whom must be designated by taking into consideration his/her knowledge and experience in accounting, auditing, or both.

The Chairman must be appointed from among its independent members. The Chairman must also be replaced every four years; previous chairmen may be re-elected one year after their previous mandate has ended.

Area of competence:

- 1. Report to the General Shareholders' Meeting on any matters broached within the sphere of its competence.
- 2. Supervise the effectiveness of the company's internal control, internal auditing, where applicable, and risk-management (including tax risk) systems, as well as discussing with auditors or audit companies any significant weaknesses in the internal control system identified during audits.
- 3. Oversee the process of drawing up and submitting regulated financial reporting.
- 4. Pass along to the Board of Directors proposals for selecting, appointing, re-electing and substituting external auditors, as well as conditions for their contracting and regularly collecting information from them on the audit plan and its execution, in addition to preserving its independence in exercising its functions.
- 5. Establish suitable relationships with auditors or audit firms in order to receive information regarding any issues that may jeopardise their independence, so that these can be examined by the committee, and any other matters related with the process of conducting financial audits, as well as any other communications stipulated in the financial auditing legislation and audit regulations. In any event, it must receive written confirmation on an annual basis from the auditors or auditing firms of their independence from the Company or entities related to it either directly or indirectly, as well as information on any additional service of any kind provided to such entities and the corresponding fees received by the aforementioned auditors or by persons related to them in accordance with the provisions set forth in legislation regarding auditing.

- 6. Issue, once a year and prior to the release of the auditor's report on the financial statements, a report expressing an opinion on the independence of the auditors or audit firms. This report must always contain an assessment of the additional services referenced in the above paragraph, considered individually and together, that are separate from the legal audit and with regard to their independence and to audit regulations.
- 7. Provide previous information for the Board of Directors on all matters established by law, the articles of association and in the Regulation of the Board, and, in particular on:
- 1.periodic public financial information
- 2.the creation or acquisition of any equity investments in special purpose vehicles and companies registered in tax havens, and
- 3.related party operations.
- 8. Safeguard the independence and effectiveness of the internal audit area; propose the selection, appointment, re-election and removal of the manager of the internal audit service; propose the budget for this service; receive periodic information about its activities; and verify that senior management takes into account the conclusions and recommendations of its reports.
- 9. Set and oversee a mechanism that allows employees confidentially and, if deemed appropriate, anonymously, to report any breaches of the Code of Conduct.
- 10. Supervise compliance and internal codes of conduct, as well as the rules of corporate governance

The Audit and Control Committee will meet at least once every quarter and as many times as may be necessary, after being called by the Chairperson on his/her own initiative or upon the request of two of the Committee or the Board of Directors.

The Audit and Control Committee may require any of the Company's employees or managers, including the Company's Accounts Auditor, to attend its meetings.

Through its Chairman, the Audit and Control Committee will give the board an account of its activities and work done, either at the meetings scheduled for the purpose or at the very next meeting when the Chairman of the Audit and Control Committee deems it necessary. The minutes of its meetings will be available to any member of the board that requests them.

Without prejudice to the detailed breakdown included in this Committee's Annual Report, said Committee has held six meetings, in which it has mainly dealt with the following matters: Analysis and assessment of the Financial Statements and Annual Report from 2014, reviewing information on issues that may put the auditors' independence at risk. Issuing a Report on the independence of said auditors, reviewing the financial information published periodically in 2015, approving the fees for an External Auditor for 2015, supervising the Internal Auditing strategic plan, as well as monitoring the Internal Audit Plan, approving a new NH Hotel Group Code of Conduct, supervising work performed by the Compliance Committee, following up on the most significant projects performed by internal auditing, supervising and monitoring the updates to the Group's Risk Map, supervising SCIIF, IAGC and the tax policy.

Identify the director appointed as member of the audit committee taking into account their knowledge and experience of accountancy, auditing, or both, and report on how many years the chairman of this committee has held the post.

Name of the experienced director	MS KORO USARRAGA UNSAIN	
No of years chairman in post		0

#### <u>APPOINTMENTS, REMUNERATION AND CORPORATE GOVERNANCE COMMITTEE</u>

First Name	Position	Category
MR FRANCISCO ROMAN	CHAIRMAN	Independent
RIECHMANN	MEMBER	Independent
MS KORO USARRAGA UNSAIN	MEMBER	Independent
MR ALFREDO FERNANDEZ	MEMBER	Proprietar
AGRAS	MEMBER	у
MR XIANYI MU	MEMBER	Proprietary

% of Proprietary Directors	0.00%
% of Independent Directors	0.00%

% of other external 0.00%

Explain the functions of this committee, describe its organisational and working procedures and rules and summarise its most important activities during the financial year.

This Committee shall be comprised of a minimum of three and maximum of six Directors. They shall be exclusively non-executive directors appointed by the Board, two of whom, at least, must be Independent Directors. The Chairman of the Committee shall be chosen by the Independent Directors that comprise it.

#### Area of competence:

- 1. Evaluate the skills, knowledge and experience necessary on the Board of Directors. For these purposes, it shall define the abilities and functions required by candidates to cover each vacancy, and assess the time and dedication required to correctly carry out their functions.
- 2. Establish a representation goal for the less represented sex on the Board of Directors and create guidelines for how to achieve said goal.
- 3. Pass along to the Board of Directors proposals for appointments of Independent Directors for their designation by coopting or for their submission to the decision of the General Shareholders' Meeting, as well as proposals for the re-election or removal of said Directors by the General Shareholders' Meeting.
- 4. Inform the Board of proposals for appointments of remaining Directors for their designation by co-opting or for their submission to the decision of the General Shareholders' Meeting, as well as proposals for their re-election or removal by the General Shareholders' Meeting.
- 5. Provide notification of proposals for appointing or removing senior management and the basic conditions of their contracts.
- 6. Examine or organise the Chairman of the Board's and the chief executive's succession and, if appropriate, bring proposals before the Board so that such successions are effected in an orderly fashion.
- 7. Propose to the Board of Directors the remuneration policy for the directors and general managers or for those who perform functions of upper management that are directly dependent upon the Board, the Executive Committees or Chief Executives, as well as individual remuneration and other contractual conditions for executive directors, ensuring their compliance.
- 8. Supervise and monitor compliance with corporate governance rules and with the corporate social responsibility policy and plan, proposing any necessary Reports to the Board.
- Periodically evaluate the suitability of the corporate governance system, with the aim of ensuring that it fulfils its mission of promoting the company's interests.

The Board of Directors shall be informed of all the tasks carried out by the this Committee during its first meeting, and in all events the corresponding documentation shall be made available to the Board so that it can take these actions into consideration when performing its duties.

This Committee shall meet as often as considered necessary by its Chairman, or when requested by two of its members or the Board of Directors.

Furthermore, those other directors who have expressed an interest and have been authorised by the Board of Directors may attend and participate in this Committee's meetings, with the right to speak but not vote, until they no longer hold their position. Said directors without a vote will receive the same information and meeting announcements as the other voting directors on the Appointments, Remuneration and Corporate Governance Committee at the same time.

During financial year 2015, the Appointments, Remuneration and Corporate Governance Committee held 11 meetings, dealing with the following matters:

- Evaluation and proposal of appointments of Independent Directors with the aim of passing along said proposal to the Board of Directors for their designation by co-opting or for their submission to the decision of the General Shareholders' Meeting.
- Inform the Board of proposals for appointments of remaining Directors for their designation by co-opting or for their submission to the decision of the General Shareholders' Meeting, as well as proposals for their re-election by the General Shareholders' Meeting.
- Study the suitability of the regulations and of the Recommendations of the Code of Good Governance and prepare policies for selecting Directors, ensuring that a representation goal is established for the least represented sex on the Board of Directors and creating guidelines for achieving said goal.
- Review the Corporate Social Responsibility Policy.
- Evaluate the Board and Action Plans to correct any deficiencies detected.
- Provide notification of proposals for appointing or removing senior management and the basic conditions of their contracts.

- Notification of the appointment of the Board's Chairman and Deputy Chairmen, examining and organising the succession of the Chairman of the Board of Directors.
- Propose to the Board of Directors the remuneration policy for the directors and general managers or for those who perform functions of upper management, as well as the individual remuneration and other contractual conditions for the Chief Executive.
- C.2.2 Fill in the table below with the information relating to the number of female directors on Board of Directors' committees in the last four financial years:

	Number of female directors							
	2015		2014 2013		2012			
	Number	%	Number	%	Number	%	Number	%
EXECUTIVE COMMITTEE	0	0.00%	0	0,00%	0	0.00%	0	0.00%
AUDIT AND CONTROL COM	MITTEE1	20.00%	0	0,00%	0	0.00%	0	0.00%
APPOINTMENTS, REMUNERATION CORPORATE GOVERNANCE CO		16.70%	0	0,00%	0	0.00%	1	33.33%

- C.2.3 Paragraph repealed
- C.2.4 Paragraph repealed.
- C.2.5 Indicate, as applicable, the existence of regulations governing the committees attached to the Board, where they are available for consultation and any amendments that have been made to them during the year. Also state whether an annual report on the activities of each committee has been voluntarily drafted.

The Company Articles of Association (Articles 45 - 48), and the Regulations of the Board of Directors (Articles 23 - 26) comprehensively cover all regulations relating to the Board's Committees. The aforementioned internal regulations of the Company are available on the company website (www.nh-hotels.es), in the section "Information for Shareholders" - "Corporate Governance". Said website also includes all information regarding the composition of each Committee.

In financial year 2015, regulations have been modified several times, both in the Articles of Association (approved at the General Shareholders' Meeting on 29 June 2015, as well as at the Extraordinary General Meeting on 11 December 2015), and in the Regulations of the Board (via Board decisions dated 29 April, 27 July and 29 October 2015). The modifications were justified due to the passage of Law 31/2014, of 3 December, amending the Corporate Enterprises Act to improve corporate governance, as well as the new Code of Good Governance of Listed Companies, approved by an Agreement of the Board of the Spanish National Securities Market Commission dated 18 February 2015. Furthermore, the latest innovations set out in Law 22/2015, of 20 July, on Account Auditing, have been included in the Regulations of the Board and the Articles of Association.

The Audit and Control Committee and the Appointments, Remuneration and Corporate Governance Committee annually issue a report on the activities they have carried out during the financial year.

- C.2.6 Paragraph repealed.
- D RELATED AND IN-GROUP TRANSACTIONS
  - D.1 Explain the procedure, if any, to approve transactions with related parties and parties within the group.

#### Procedure for reporting approval of related party transactions

Articles 33.1.c) of the Articles of Association and 5.5 c) of the Board Regulations assign the Board of Directors the duty of approving related party transactions, understood to be transactions between the Company and Directors, significant shareholders or bodies represented on the Board, or people associated with them, as defined in the LSC. This approval will follow a Report by the Audit and Control Committee (Article 48.4 of the articles of association and 25 b) of the Board Regulations).

Authorisation of the Board shall not be required however, for related party transactions that simultaneously meet the following three conditions:

- 1. That are carried out under agreements with standardised conditions and are applied in a general way to numerous clients;
- 2. That are carried out at generally established rates or prices, set by the supplier of the good or service;
- 3. For an amount not exceeding 1% of the company's annual revenues.

Additionally, on 26 March 2014 the Board of Directors approved a Procedure on Conflicts of Interest and Related Party Transactions, available on the Company's website, which includes the approval of such transactions in greater detail. In this way, the aforementioned Procedure implements the provisions of the Regulations of the Board of Directors and the Internal Code of Conduct on the Securities Market of the NH Hotel Group, S.A., and aims to detail the rules to be followed in those transactions the Group performs with Directors, with people subject to rules of conflict of interest, or with major shareholders. Said Procedure establishes in detail everything relative to i) the written communication that must be submitted by shareholders or Directors regarding transactions to be performed by them or their respective associates to the Secretary of the Board of Directors, who will send it to the Audit and Control Committee periodically for its review and, if necessary, to be passed along to the Board, provided that it does not fall within the pre-established criteria of cases that do not have to be submitted to the Board; and ii) the obligation of maintaining a registry of said transactions.

D.2List transactions which are significant for their amount or relevant due to their subject, between the company or entities in its group, and significant shareholders of the company:

Name or business name of the major	Name or company name of the company or group company	Nature of the re	elationship Type of transaction	Amount (€ thousan
RUPO INVERSOR IESPERIA, S.A	HOTELES HESPERIA, S.L.	Contractual	Management contracts	2,009

- D.3List transactions which are significant for their amount or relevant due to their subject, between the company or entities in its group, and the managers or directors of the company:
- D.4Report on the significant transactions carried out by the company with other entities belonging to the same group, provided they are not eliminated in the process of drafting the consolidated financial statements and do not form part of the Company's normal business in relation to its purpose and conditions.

In all cases, any in-group transaction with entities established in countries or territories considered tax havens will be reported:

#### Business name of the entity in its group:

SOTOCARIBE, S.L.

Amount (€ thousands): 4,820

Short description of the

transaction: LOAN

#### Business name of the entity in its group:

CONSORCIO GRUPO HOTELERO T2

Amount (€ thousands): 672

#### Brief description of the transaction:

**LOAN** 

D.5 State the amount of the transactions carried out with other related parties.

D.6Describe the mechanisms established to detect, determine and resolve possible conflicts of interest between the Company and/or its Group, and their directors, managers or major shareholders.

Article 32 of the Regulations of the Board establishes the duty of loyalty and the duty to prevent situations of conflict of interest that the Directors must comply with. Thus, the aforementioned article states that Directors must perform their duties with the loyalty of a faithful representative, operating under good faith and in the Company's best interest. In particular, the duty of loyalty obliges the Director to:

- a) Not exercise his powers for purposes other than those for which they have been conceded.
- b) Keep the information, data, reports or background that he/she has had access to in the performance of his/her duty confidential, even when he/she has left the position, except for cases where allowed or required by the law.
- c) Abstain from participating in the deliberation and voting for agreements and decisions in which he/she or an associate has a direct or indirect conflict of interests. Those agreements or decisions that affect his/her position as a Director shall be excluded from the above requirement to abstain, such as his/her selection or removal for positions in the administration body or others of similar significance.
- d) Perform his/her duties under the principle of personal responsibility with freedom of criteria or judgement and independence with regard to instructions from and connections to third parties.
- e) Adopt the necessary measures for avoiding situations in which his/her interests may enter into conflict with the company's interests and with his/her responsibilities to the company.

In particular, avoiding the situations of conflict of interest referred to in the above letter e), obliges the Director to abstain from:

- i) Carrying out transactions with the Company, except where they were ordinary transactions carried out under standard conditions for clients and of little importance, with these being understood to be those whose information is not necessary to express the true image of the equity, financial situation and profit and loss of the company.
- ii) Using the Company name or his/her position as director to unduly influence the completion of private transactions.
- iii) Making use of company assets, including confidential Company information, for private purposes.
- iv) Exploiting the Company's business opportunities.
- v) Receiving benefits or remuneration from third parties other than the Company and its Group of associate companies while carrying out my duties, except where these were mere acts of courtesy.
- vi) Carry out activities on my own account, or for third parties, which would entail either actual or potential effective competition with the Company or which, in any other way, would place me in permanent conflict with the Company's interests.

The above provisions shall also be applicable in the case that the beneficiary of the prohibited acts or activities is an associated of the Director, in accordance with the definition provided in article 231 LSC.

The Company may waive the prohibitions set out in this article, as established in article 230 LSC.

In any event, directors must notify the Board of Directors of any direct or indirect situation of conflict of interest that they or their associates may have with the Company.

Situations of conflict of interest involving Directors will be subject to inclusion in the Annual Report.

For the purposes of the provisions of this Regulation, associates are defined as those persons referred to in Article 231 of the Revised Text of the LSC.

Additionally, on 26 March 2014 the Board of Directors approved a Procedure on Conflicts of Interest and Related Party Transactions, available on the Company's website, which includes the approval of such transactions in greater detail. In this way, the aforementioned Procedure implements the provisions of the Regulations of the Board of Directors and the Internal Code of Conduct on the Securities Market of the NH Hotel Group, S.A., and aims to detail the rules to be followed when the Company's interests or those of any of its Group's companies directly or indirectly clash with a Director's personal interests. Said Procedure establishes in detail everything relative to i) the obligation of communicating possible situations of conflict of interest to the Secretary of the Board, who will send them to the Audit and Control Committee periodically; ii) the obligation of the affected Director to abstain from attending and intervening in the phases of deliberation and voting regarding those matters in which he/she is involved in a conflict of interest, both in meetings of the Board of Directors as well as before any other company body, committee or board that participates in the corresponding transaction or decision, and iii) the obligation of keeping a registry of said transactions.

D.7 Is more than one company in the Group listed in Spain?

Yes _	No X	
Identify the affiliate companies listed in Spain:		

#### **Listed Subsidiary Company**

Indicate whether the respective areas of activity and the corresponding business relations between them have been publicly defined in detail, as well as the areas and relations of the listed subsidiary company with the other companies in the Group;

State any possible business relationships between the parent company and the listed subsidiary, and between the latter and other

State the mechanisms created for resolving any conflicts of interest between the listed subsidiary and the other companies in the Group:

Mechanisms for resolving possible conflicts of interest

## **E** RISK CONTROL AND MANAGEMENT SYSTEMS

#### E.1 Explain the scope of the company's Risk Management System, including tax risks.

The NH Hotel Group risk management system is applicable to all the companies over which NH has effective control.

NH's risk management system aims to identify events that may negatively affect achievement of the objectives of the company's strategic plan, providing the maximum level of assurance to shareholders and stakeholders and protecting the group's revenue and reputation.

The model set up to manage risks is based on the ERM (Enterprise Risk Management) methodology and includes a set of methodologies, procedures and support tools which enable NH to:

- 1. Identify the most significant risks that could affect achievement of strategic objectives
- Analyse, measure and assess such risks depending on their probability of occurrence along with their impact, which is assessed from a financial and reputational point of view
- Prioritise such risks
- 4. Identify measures to mitigate such risks based on the group's risk appetite. This is firmed up by defining risk managers and setting up action plans agreed by the Management Committee.
- 5. Monitor mitigation measures set up for the main risks
- 6. Periodically update risks and their assessment

Such methodologies and procedures are also used in relation to tax risk management.

For these purposes, it is worth note that NH Hotel Group's Board of Directors, in the 2015 financial year, approved its Corporate Tax Strategy, a regulatory framework falling within the Group's Corporate Governance System and which has the fundamental aim of setting the values, principles and rules that must govern the Group's activities in tax matters, whether for the people who are a part of it or those who are associated with it.

This Strategy includes a specific procedure for tax management and control and supervision of the Group's internal information and tax control systems.

## E.2 Identify the company bodies responsible for creating and implementing the Risk Management System, including tax risks.

**Board of Directors** 

The entity's Board of Directors is responsible for overseeing the risk management system, in line with the provisions of Article 5 of the Regulation of the Board of Directors, including tax risks.

Audit and Control Committee

As regulated by paragraph 3 of article 25 b) of the Regulation of the company's Board of Directors, the Audit and Control Committee supports the Board of Directors in supervising the effectiveness of the Company's internal control, internal audit, if appropriate, and the risk management systems, including tax risks, in addition to discussing significant weaknesses in the internal control system detected during audit with the auditors of accounts or audit firms.

#### Management Committee

The Management Committee meets weekly and is made up of the Chief Officers or heads of general management for each area. The Management Committee's duties include, amongst others, risk management and control based on the risk appetite. Tax risk control falls to the Finance department.

#### Furthermore, NH has the following committees:

Revenue Committee: In charge of monitoring revenue and defining such action plans as needed to achieve objectives.

Assets Committee: Reviews space optimisation in the hotels, rent renegotiations and the exit plan. Expansion Committee: In charge of scrutinising investment opportunities and managing risks associated with investment portfolio management.

Investment Committee: In charge of monitoring and controlling risks related to hotel refurbishment and re-branding projects.

#### Finance Department

The Finance Department is the department responsible for establishing the design, implementation and comprehensive monitoring of the Group's internal Financial Reporting control system. The Corporate Tax Department forms part of the Finance Department and is responsible for designing, implementing and monitoring the Group's Tax Risk Management.

#### Strategy Department

The Strategy Department is in charge of overseeing all strategic initiatives using Key Performance Indicators (KPIs).

#### Risk and Compliance Function

The Risk and Compliance function, which is part of the Internal Audit department, is in charge of drawing up the Corporate Risk Map and overseeing the action plans agreed with each risk manager and their association with strategic objectives.

#### E.3 State the main risks, including tax risks, which may affect business goal achievement.

- a) Financial Risks, such as fluctuation of interest rates, exchange rates, inflation, liquidity, non-compliance with financing undertakings, restrictions on financing and credit management.
- b) Compliance Risks, arising from possible regulatory changes, interpretation of legislation, regulations and contracts, and non-compliance with internal and external regulations. Tax risks are included under this heading.
- c) Business Risks generated by inadequate management of procedures and resources, whether human, material or technological. This category encompasses difficulty in adapting to changes in customer demand and needs.
- d) Systems Risks, produced by attacks or faults in infrastructures, communications networks and applications that may affect security (physical and logical) and the integrity, availability or reliability of operational and financial information. This heading also includes business interruption risk.
- e) Reputational Risks, arising from the company's behaviour which negatively affect fulfilment of the expectations of one or more of its stakeholders (shareholders, customers, suppliers, employees, the environment and society in general).
- f) External Risks, arising from natural disasters, political instability or terrorist attacks.
- g) Strategic Risks, produced by difficulty accessing markets and difficulties in asset disinvestment.

#### E.4 State whether the entity has a risk tolerance level, including for tax risk.

NH Hotel Group, S.A. has a risk tolerance level which mainly depends on NH Hotels' financial and equity capacity when it comes to taking on materialisation of certain risks.

For tax matters, the Group acts in line with that set out in its Corporate Tax Strategy.

#### E.5 State which risks, including tax risks, have had an impact over the year.

The materialisation of risks is inherent to the activity carried out by the group. NH Hotel Group provides detailed information about its risks in its annual accounts, specifically in its management report. The risks that materialised during the financial year have not had a significant impact on NH Hotel Group's Financial Statements.

#### E.6 Explain the response and supervision plans for the entity's main risks, including tax risks.

The design of the response to the Risk takes into account the cost/benefit analysis between the impact of the Risk and the actions to be taken to manage it, the appetite and tolerance for Risk and the strategic goals of the NH Hotel Group.

The NH Hotel Group follows an extensive coverage policy by taking out insurance policies for the risks to which it is exposed. It also has a policy of continuously reviewing this coverage.

The Strategy Department oversees the achievement of strategic goals by continuously monitoring strategic initiatives and detection of new risks.

The Internal Audit Department supervises implementation of response plans to manage the main risks. The Audit and Control Committee regularly carries out the following supervisory and control functions, as specified in Article 25 b) of the Regulation of the Board of Directors:

The Tax Department oversees the Group's tax risk management. The Group is working, as part of its Corporate Tax Strategy, on designing a Tax Risk Management and Control Procedure with a view to providing a response and overseeing any tax risk that may exist, whether in Spain or in the other countries where it operates.

## F INTERNAL RISK CONTROL AND MANAGEMENT SYSTEMS IN RELATION TO THE FINANCIAL REPORTING PROCESS (SCIIF)

Describe the mechanisms making up the risk control and management systems in relation to the process of issuing financial reports (SCIIF) on your company.

#### F.1 The company's control environment

Report, indicating the main characteristics of at least:

F.1.1. What bodies and/or areas are responsible for: (i) the existence and maintenance of an appropriate and effective financial reporting system; (ii) its implementation; (iii) its supervision.

The Financial Department is responsible for the design, implementation and overall monitoring of the Group's Internal Financial Reporting Control System. This means maintaining the necessary control structure and ensuring it functions effectively and continuously over time. The purpose of the internal control system is to provide the company with reasonable guarantees that the financial reports generated are reliable.

The company's Board of Directors is a supervision and control body and this responsibility is included in Article 5 of the Board Regulations. In order to carry out the oversight function described above, the Board of Directors turns to the Audit and Control Committee, which is obliged, through its internal auditing function, to supervise the process of drawing up and submitting regulatory financial information, as described in Article 25 of the Regulations of the Board of Directors.

#### F.1.2. If the following elements exist, particularly in relation to the financial report generation process:

Departments and/or mechanisms responsible for: (i) designing and reviewing the organisational structure; (ii) clearly
defining areas of responsibility and authority, with a suitable distribution of tasks and functions; and (iii) the
existence of sufficient procedures for these to be properly disseminated within the entity

Defining and reviewing the organisational structure of the Group is the responsibility of the Management Committee. Significant changes to the organisation chart, i.e., those affecting senior management, are approved by the Board of Directors, after approval by the Appointments and Remuneration Committee. The organisation chart is available to all employees on the Group's intranet.

The lines of both hierarchical and operational responsibility are duly communicated to all the Group's employees, using internal Group communication channels, particularly the intranet, management meetings and the notice boards in place in each hotel.

In order to fulfil the objectives and responsibilities relating to maintenance and supervision of the Financial Reporting Control process, specific functions have been defined which apply to those responsible for each process involved with Financial Reporting, in order to ensure compliance with the implemented controls, analyse how well they function, and report any changes or incidents that may occur.

On an ascending scale of responsibility, this structure includes the supervisors of each process in the area of control, the directors of each business unit and the directors of each corporate area directly concerned with the processes related to the internal Financial Reporting Control System.

The Finance Department is entrusted with receiving information from the different individuals responsible for the process and is also responsible for ensuring correct operation of the internal control system.

 Code of conduct, the approval body, the degree of dissemination and instruction, included principles and values (indicating if there are specific mentions of the transactions register and the generation of financial reports), the body in charge of analysing breaches and proposing corrective actions and penalties.

The NH Group has had a Code of Conduct since 2006, which was last revised in 2015. Responsibility for approving the Code of Conduct rests with the Board of Directors of NH Hotel Group. This document affects all NH Group employees, and applies not only to employees, managers and members of the Board of Directors, but also, in certain cases, to other stakeholders, such as customers, suppliers, competitors, shareholders and the communities in which NH runs its hotels. The Code of Conduct summarises the professional conduct expected of NH Group's employees who are committed to acting with integrity, honesty, respect and professionalism in the performance of their work. The NH Group is committed to complying with the laws and regulations in the countries and jurisdictions in which it operates. These include laws and regulations on health and safety, discrimination, taxation, data privacy, competition, and commitment to the environment. The key areas covered by the Code are:

- · Commitment to people
- Commitment to customers
- Commitment from suppliers
- Commitment to competitors
- · Commitment to shareholders
- · Commitment to communities and society
- · Commitment to the Group's assets, knowledge and resources
- Obligations regarding fraudulent or unethical practices
- · Commitment to the stock market

In 2014, NH Hotel Group drove the creation of the Compliance function, the scope of which applies to the following key areas:

- Internal Code of Conduct: Sets out minimum standards to be respected in relation to the purchase and sale of securities and privileged and confidential information and its processing.
- Conflict of Interests Procedure: Establishes the rules to be followed in situations where there is a conflict of interests between the Company, or any of the companies making up the Group, and the direct or indirect personal interests of the directors or persons subject to the conflict of interests rules.
- Code of Conduct: Intends to establish the main values and rules which should govern the conduct and actions of each of
  the employees and executives of the Group, as well as the members of the governing bodies of the companies that form
  part of the Group.
- Criminal Risk Prevention Model: Describes the crime prevention and management principles in place at NH Group and defines the structure and operation of the control and monitoring bodies set up within the Company, systematising existing controls for the purpose of preventing and mitigating the risk of crimes being committed in the Company's various areas.

#### Compliance Committee

NH Hotel Group set up the Compliance Committee in 2014, comprising members of the Management Committee and senior management. It has the power to oversee compliance with the Group's Internal Code of Conduct, Conflict of Interests Procedure, Code of Conduct and Criminal Risk Prevention Model.

The Compliance Committee submits a detailed report to the Board's Audit and Control Committee regarding the activities carried out and has the power to impose disciplinary sanctions on employees in matters within its scope of responsibility.

#### Compliance Office

The Compliance Office is in charge of distributing and overseeing compliance with the Code of Conduct and drawing up the Criminal Risk Prevention Model. The Compliance Office reports directly to the Compliance Committee and is also responsible for managing the Code Complaints Channel.

The Code of Conduct is available for employees on the company intranet, and for third parties on the Group's website. Through the Human Resources departments of each business unit, the Group has put in place a procedure for requesting all employees to adhere to the code, with training on the Code of Conduct being imparted to NH Group's employees. Its implementation and distribution continued during 2015 with on-line training about the Code of Conduct, with the aim of raising awareness amongst all employees. During 2015 a total of 67.82% of employees at NH Hotel Group, S.A.'s adhered to the Code of Conduct, which was updated on 29 June 2015.

Any modification of the Code of Conduct must be previously approved by the Board of Directors, and employees and any

other people affected must be notified.

The Code of Conduct contains the following points specifically relating to financial reports and the recording of transactions:

The Group has is committed to reporting transparency, construed as the undertaking to release reliable information to the financial markets, as well as to any other kind of markets. Hence, the company's internal and external financial and economic reporting shall faithfully reflect its economic, financial and equity position in accordance with generally accepted accounting standards.

The aforesaid section stresses that "the individuals responsible must transmit truthful, complete and comprehensible financial reports. In no case will they knowingly provide incorrect, imprecise or inaccurate information. To this end, individuals responsible will refrain from:

- Keeping a record of transactions in non-accounting media not recorded in official books;
- Keeping accounts which, referring to the same activity and financial year, hide or fake the company's true situation.
- Recording expenses, income, assets or liabilities which are non-existent or not in line with reality;
- Noting businesses, acts, transactions or, in general, financial transactions in the compulsory books, or making a note
  of them with figures other than the true ones;
- Making entries in accounting books, incorrectly indicating their purpose;
- Using false documents;
- · Deliberately destroying documents before the end of the legally-required time limit for retaining them."
- Reporting channel for informing the Audit Committee of financial and accounting irregularities, as well as any breaches of the Code of Conduct and irregular activities in the organisation, noting if this is confidential.

A procedure has been established for lodging complaints about breaches of the principles enshrined in the Code of Conduct, and this enables employees to provide confidential information about any non-compliance with the principles set out in the Code of Conduct. This procedure ensures transparency, confidentiality and respect throughout all its stages. As mentioned previously, it is managed by the Compliance Office.

The procedure for reporting and dealing with possible non-compliance and reports relating to the Code of Conduct is administered by the SVP of the Group's Internal Audit Department, who acts independently and ensures the channel's confidentiality, giving an account of the most significant incidents over the course the year to the Group's Audit and Control Committee.

Complaints should preferably by lodged electronically using a channel expressly set up for the purpose on the NH Hotels intranet (codeofconduct@nh-hotels.com), through which they are forwarded to the SVP of the Internal Audit Department. In addition, they may be sent by post for the attention of the SVP of NH Hoteles, S.A., Internal Audit Department at Santa Engracia 120, 28003 Madrid, Spain.

The SVP of the Internal Audit Department is responsible for analysing the information presented and requesting the corresponding evidence and reports. All significant complaints are presented to the Compliance Committee and the Audit and Control Committee.

Regular training and refresher courses on, at least, accounting standards, audits, internal control and risk
management for staff involved in preparing and reviewing financial reports and evaluating the reporting system.

Through the Internal Audit Department, the following training activities in relation to the Financial Reporting and Control system have been carried out:

Workshops for a total of 20 employees belonging to the retained function in Holland, Belgium and Germany on the aims and features of the Financial Information Control System and the risk and control matrix. The aim is to inform about the most significant aspects in relation to the Financial Information generation process, specifically: the Group's operating processes that make up the Control System, bodies responsible for maintaining the defined controls within each process, reporting improvements or changes, understanding the established supervision system, etc., and confirming that each body responsible for controls understands both the controls and the type of evidence they need to provide.

Training sessions with Corporate employees on the control of UDAs (User Developed Applications). The aim is to inform the owners of any Excel files which are important for Financial Information regarding the policy applicable to such UDAs and the procedure for their custody and control.

Training sessions on this subject for the people involved in the SCIIF of the Internal Audit Department. Alongside this, the Financial Department occasionally attends training courses or conferences on updated accounting standards, consolidation standards and the specific financial reporting applicable to the sector, which are considered especially relevant to its work.

#### F.2 Financial reporting risk assessment

#### Report at least:

- F.2.1. Which are the main characteristics of the risk identification process, including error and fraud, regarding:
  - Whether the process exists and is documented.

The goal of the process of assessing financial risks is to establish and maintain an effective process for identifying, analysing and managing the risks relevant to the preparation of financial statements.

At NH the risk management process consists of three levels of participation:

- The Board of Directors reviews the Audit and Control Committee's supervision of risk management policies, processes, personnel and control systems.
- The Internal Audit Department regularly reviews the corporate risk model.
- The Chief Officers or acting managers of each area, including the Chief Executive Officer or Managing Director and other professionals directly involved in the risk management process within their area of responsibility.

The types of risk are classified as follows:

#### Technological risks

Technological risks relate to the management of information systems to ensure the completeness, availability and reliability of financial information and avoid exposure of the company's significant assets to potential loss, damage or misuse. These risks relate to the following areas:

- · Access security
- · Availability
- Completeness
- · Supervision of

#### Accounting Risks

These are risks which affect the reliability of financial information in terms of accounting records and breaches of accounting principles, and refer to the following three categories of assertions:

? Types of transactions: o

Occurrence

o Integrity o

Exactness

o Cut-off

o Classification

? Accounts' balance:

o Existence

o Rights and obligations o

Integrity

o Valuation and allocation

? Presentation and breakdown:

o Occurrence and rights and

obligations o Integrity

o Classification and clarity o

Accuracy and valuation

Organisational and resource management risks

These risks include problems in the planning, management and monitoring of financial, material and human resources, and difficulties in interdepartmental communications and decision-making, including possible quality problems and other threats in the course of the Group's activities.

These risks relate to the following areas:

? Budget Control

- ? Credit Management
- ? Receivables Management
- ? Payables Management
- ? Personnel Management
- ? Fraud

Data processing risks

These risks include problems in data processing in information systems, mainly in the following areas:

- ? Human Error
- ? Completeness of Invoicing
- ? Completeness of Master Files
- ? Review

Presentation and process risks

These risks can lead to ineffectiveness and inefficiency within the Group structure when drawing up financial reports in terms of quality, time and costs, and include the following aspects:

- ? Timeliness of the information
- ? Compliance with internal standards and

policies Business environment risks

Business environment risks arise due to external factors which can lead to significant changes in the basis underlying internal control of the objectives of financial reporting and the Group's strategies. Business environment risks are related to the following matters:

- ? Failure to comply with commitments undertaken
- ? Fiscal contingencies

Outsourcing risks

Outsourcing risks arise as a result of the process of transferring part of the administration service to a third party, and are categorised as follows:

- ? Service Level Agreements.
- ? Availability
- ? Personnel Management
- ? Knowledge Management
- ? Legal

The risk identification and assessment process is carried out by the Internal Audit Department and supervised by the Audit and Control Committee as part of its duties.

 Whether the process covers all financial reporting assertions (existence and occurrence; completeness; evaluation; presentation, disclosure and comparability; and rights and obligations), whether it is updated and how often.

In order to ensure the reliability of Financial Reporting, when identifying risks and controls, the accounting errors that may arise from the following objectives for financial information are always considered:

- · Completeness: balances or transactions that should be recorded but are not.
- Transaction cut-off: those booked in a period other than when they were accrued.
- · Accuracy: transactions recorded with errors (amounts, conditions).
- · Occurrence/Existence: transactions that have taken place within the period.
- Valuation/Allocation: record of transactions involving incorrect sums due to inadequate valuation calculations.
- · Presentation/Classification: classification errors in the various entries of the financial statements.
- The existence of a process for identifying the consolidation perimeter, taking aspects such as the possible existence
  of complex company structures, and instrumental entities or those with a specific purpose into account.

The Financial Department will consolidate the accounts every month.

This process starts with the consolidated accounts being received from the various Business Units each month. These are checked and approved to ensure they comply with the established principles of control and significant influence.

The last phase of this process involves verifying the standardisation adjustments affecting the income statement (monthly) and the balance sheet (quarterly)

Furthermore, in this respect, a distribution list has been set up for people in the Finance Department to whom any change on the Group's company map and the exits from and entries into new centres must be reported to in order to ensure control over changes to the consolidation perimeter.

 Whether the process takes into account the effects of other types of risks (operational, technological, financial, legal, reputational, environmental, etc.) insofar as these affect the financial accounts. In designing the risk management process associated with generating Financial Reports, the following objectives have been focused on:

 Definition of the Financial Information Control System processes and sub-processes. Determination of the relevant risk categories and types for each of the different Internal Financial Information Control System processes defined in the point above.

Corresponding subcategories have been defined for each of these risk categories.

- Definition and analysis of controls for each specific risk and establishment of their degree of effectiveness. A risk matrix
  has been established for each of the sub-processes detailed above, in which the most relevant risks for each process are
  defined, along with the operational controls and their effectiveness in mitigating the risks that affect them.
- Which governing body of the company supervises the process.

The company's Board of Directors is responsible for supervising the risk assessment process. In order to carry out the aforementioned supervision duties, the Board of Directors turns to the Audit and Control Committee, which performs this duty through the Internal Audit Department.

#### F.3 Control Activities

Report, indicating the main characteristics, on the availability of at least:

F.3.1. Procedures to review and authorise the financial report and description of the SCIIF, to be published on the securities market, indicating its responsible bodies, and documentation describing the workflows and controls (including those regarding fraud risk) of the different types of transactions which can have a tangible effect on the financial accounts, including the accounting close procedure and the specific review of the relevant judgements, estimations, evaluations and projections.

Every month, the Group's Finance Department submits the management report to the Board of Directors for their consideration. This report includes the most important financial and management information, the Profit and Loss account and the main financial indicators and ratios. The Board of Directors reviews the intermediate financial statements every six months.

The Board of Directors periodically requests an analysis of specific issues, as well as the details of particular financial transactions which, because of their importance, need to be studied in greater depth.

The Chairman of the Audit and Control Committee periodically reviews this financial reporting during its meetings, and when appropriate, requests the attendance of the external and/or internal auditors.

The Financial Statements are drawn up based on a reporting calendar in accordance with legal requirements and are shared among the areas involved in preparing them.

Internal control of financial information:

NH has an internal financial reporting control system (SCIIF) based on the COSO model (Committee of Sponsoring Organisations of the Treadway Commission). This model has the following objectives:

- Effectiveness and efficiency of operations
- Safeguarding assets
- · Reliability of financial reporting
- · Compliance with applicable laws and regulations

The SCIIF model includes reviewing the Company's Entity-Level Controls (ELC).

The SCIIF model used by NH Group contains a matrix of financial risks and controls which includes the following business cycles, which are relevant to the preparation of the Group's financial statements:

- o Loyalty programme
- Purchasing and

Suppliers

- o Sales and Customers
- o Cash
- o Financing
- o Fixed assets
- o Inter-company
- o Tax
- o Human Resources
- o Provisions and contingencies
- o Accounting close, consolidation and financial reporting process

- o Shared Services Centre
- o Business support technological processes.

The total business cycles include 22 processes and 62 sub-processes. In order to achieve financial reporting reliability and completeness targets, a total of 416 controls have been defined to prevent, detect, mitigate, compensate for or correct their potential impact.

The structure of the financial risk matrix includes the following information:

- · Process and Sub-process
- Risk, being the possible events or actions which could affect the capacity of the company to meet financial reporting objectives and/or implement strategies successfully.
- Description of the control, defining the control activities included in the policies, procedures and practices applied by the Group to ensure it meets its control objectives and the risk is mitigated.
- Evidence, the documentation maintained by those responsible for the control (company personnel), so that the entire model can be regularly supervised and audited.
- Type of Control: If the control is key, or not, preventive or detective, and manual or automatic, depending on whether they can be
  monitored using data from automated tools.
- · Control managers: for each control activity.
- Frequency: depending on its execution.

The SCIIF model was substantially changed during the 2014 financial year due to the Administration function being outsourced from 1 January 2014, adapting the controls to the new defined processes and sub-processes.

Therefore, controls were defined to be run by personnel from the Shared Services Centre, the administrative and corporate personnel function retained. Furthermore, in 2015, the model was extended to the business units in Holland, Belgium and Germany.

F.3.2. Internal control policies and procedures for the information systems (including secure access, change monitoring and management, operational continuity and separation of functions) which support the company's processes relating to the preparation and publication of financial reports.

## Internal control of IT systems

There is an internal control model for the Group's information systems which covers the different IT processes and is based on their associated risks. This model (based on COSO and COBIT) includes a matrix of general IT system controls (GITC) (115 controls), and policies and procedures relating to the security the IT systems need.

The internal control model covers the systems that contribute to the preparation of the Group's consolidated financial statements and thus assures the completeness, availability, validity and quality of the information provided to the markets.

The GITC matrix is aligned with the control models created by the NH Group for other business cycles, which are structured into the following processes:

# Access to programmes and data.

There are policies and procedures that set up controls over:

- Restricted access to the systems, avoiding unauthorised access or changes to programmes that could affect the completeness, integrity and reliability of financial reports.
- Correct separation of functions, in order to guarantee secure access to the accounts information systems.
- · Security in the facilities housing the systems, ensuring that only authorised personnel have access to them.

# Operations.

There are policies and procedures that set up controls over:

- The availability of the information, ensuring that financial data are complete, valid and accurate.
- · Good management of incidents, enabling quick resolutions and minimising their impact.
- That operations are monitored, ensuring that they are executed completely and on time. Any incidents are resolved, enabling jobs to be restarted and run correctly.

Since 2011, the Group has had an Information Security area, part of the IT Department, which monitors security in all IT processes, assuring the availability, reliability and completeness of information.

## Security Policy

The security policy is the reference framework defining the directives to be followed by all employees, and makes it possible to ensure the security of the IT systems and, therefore, of all the business processes. This policy was revised during the 2015 financial year.

During the 2014 financial year, a draft Information Security Master Plan was addressed, which defined the strategy to be followed in this area by the company, defining an exhaustive plan for projects intended to be implemented within the framework of a Technical Security Office during the next three years.

F.3.3. Internal control policies and procedures to supervise the management of outsourced activities and those aspects of evaluation, calculation or appraisal entrusted to independent experts, which may materially affect the financial accounts.

Since 1 January 2014, the Administration function has been outsourced to a third party in the companies included in the scope of the SCIIF. This outsourcing was defined as a process with a significant impact on the preparation of financial

reports.

The NH Group has implemented an internal control model for the Shared Services Centre (SSC) aligned with the control models defined for the other business cycles.

Therefore, a matrix has been defined with 6 sub-processes and 28 control activities, including controls relating to the handover period of transferring the administrative function to the SSC, the settling-in period, the provision of the service, compliance with regulations, the continuity of the service and the governance model in the outsourcing contract.

The service provider has also been asked to obtain an ISAE (International Standard on Assurance Engagements) 3402 report, allowing the NH Group to check whether the control objectives and activities of the service provider have been effective in the corresponding period.

## F.4 Information and Communication

Report, indicating the main characteristics, on the availability of at least:

F.4.1. A specific area responsible for defining and updating accounting policies (accounting policies area or department) and resolving queries or conflicts arising from their interpretation, maintaining constant communication with those responsible for operations in the organisation, and an updated manual of accounting policies communicated to the units through which the company operates.

The Financial Department is responsible for issuing and updating accounting policies and the resolution of queries or conflicts arising from their interpretation.

The NH Group's Organisation and Human Resources Department is responsible for standardising, analysing and publishing all the regulations and procedures applicable within the department, particularly those dealing with operating, administrative (including accounting), quality and regulatory matters.

The Internal Audit Department is responsible for reviewing the previously defined processes and procedures regularly, ensuring the control tasks they include work and are correctly applied.

The Financial Department is responsible for defining and applying accounting criteria, checking that they are updated and approved.

To that end, the NH Group currently has a common Accounting Plan, and, in 2015, drew up a Manual of Accounting Policies and a Consolidation Manual, applicable to all the countries in which the Group operates,

This body of regulations reflects the International Financial Reporting Standards (IFRS), which are the accounting standards by which the Group is governed. The Group's Financial Department is responsible for interpreting and applying regulations relating to Financial Reporting.

F.4.2. Mechanisms to capture and prepare financial reports with standardised formats, applicable and for use in all units of the company or the Group, supported by the main financial statements and notes, and the information provided on the SCIIF.

The NH Group has a common consolidation tool for all the companies. This tool centralises all information relating to the accounts of the companies making up the NH Group on a single system. Information is uploaded onto the consolidation system automatically, for the companies that have migrated to SAP, or manually from the accounts management system for the remaining companies. Furthermore, preventive controls have been defined on the tool itself which ensure data is uploaded correctly.

It is important to point out that the NH Group has a single Accounts Plan for the entire Group along with a common monthly reporting model for all the Business Units, which includes the instructions laid down by the Corporate Finance Department for information that must be reported in each one of the month ends, and which is subject to review. There is also a single reporting timetable which is common to all the Business Units.

# F.5 Supervision of the system

Report, indicating the main characteristics of at least:

F.5.1. The supervision of the SCIIF by the Audit Committee and whether the company has an internal auditing area whose competency includes supporting the committee in supervising the internal control system, including the SCIIF. It will also report the scope of the evaluation of the SCIIF during the year and the procedure by which the body in charge of the evaluation will report its results, if the company has an action plan which details possible corrective measures, and if its impact on financial reporting has been considered.

The Audit and Control Committee is the advisory body to which the Board of Directors has delegated its powers to update and supervise the SCIIF. As part of this function and to fulfil the tasks delegated by the Board, the Committee receives and reviews the financial reports which the NH Group issues to the markets and regulatory bodies, particularly the consolidated annual financial statements accompanied by the auditor's report. The Committee supervises the preparation process and the completeness of the financial reports of the Company and its subsidiaries, and checks that the legal requirements applicable to the NH Group are complied with, the consolidation perimeter is appropriate and that generally accepted accounting standards are applied correctly.

The Audit and Control Committee receives an annual report from the Internal Audit SVP on its assessment of the effectiveness of the SCIIF model, the weaknesses detected during internal audits, and the plans or actions already in place to remedy any detected weaknesses.

The Committee supports and supervises the work of the internal audit department in its assessment of the SCIIF. The Committee proposes the selection, appointment and replacement of the body or person responsible for internal audit services, validates and approves the internal audit plan and objectives for the year, and is responsible for evaluating the performance of the Internal Audit Department.

The internal audit plan for assessing the SCIIF is presented to the Audit and Control Committee for final validation and approval before it is put into practice, in order to include all the considerations of the Committee.

The level of implementation of the recommendations arising from the SCIIF is reviewed by the Audit and Control Committee at least once a year.

Audit and Control Committee proceedings are documented in the minutes of its meetings.

## Internal Audit Function

Internal audits are carried out by the Group's Internal Audit Department, which reports functionally to the General Secretary and directly to the Audit and Control Committee. This hierarchical structure is designed to enable the Internal Audit function to remain structurally independent and to encourage direct communication to and from the Audit and Control Committee.

The Internal Audit function, via a team consisting of 9 auditors located in both Corporate and the business units, ensures, within reason, the effectiveness of the internal control system, supervising and evaluating the design and effectiveness of the risk management system applied to the company, including specific IT audits.

This function has internal auditing statutes that have been formally approved by the Audit and Control Committee, and an internal audit manual which sets out the Department's working methods.

In relation to monitoring the SCIIF, the Internal Audit Department is responsible for:

- Independently evaluating the internal control model for financial reporting.
- Testing the assertions of the Board.
- Testing the effectiveness of internal controls in the companies within the scope of application, in a maximum period of one year for key controls and three years for non-key controls.
- Helping to identify weaknesses in controls and reviewing action plans to correct inadequate controls.
- Conducting follow-up checks to see if weaknesses in controls have been properly remedied.
- Coordinating between the Board and the external auditor when clarification is needed on scope and testing plans.

## Scope of SCIIF 2015

The Group's SCIIF model covers the business units in Spain, Holland, Belgium and Germany, which consist of 251 hotels and 13 business cycles of major importance in the presentation of financial reports.

A total of 416 control activities have been defined, divided between financial reporting and IT systems, and classified as key and non-key controls. Those responsible for the controls have been defined at Corporate level, for Business Units and within the Shared Services Centre.

Since October 2014, a monthly calendar has been defined for internal control reporting where, at the end of each month, each responsible body performs a self-assessment of the controls for which it is responsible. This self-assessment leads to a certification process at Administration SVP level.

During 2015, the Internal Audit Department supervised the self-assessment process and evidence deposited in a file shared by the Shared Services Centre, Administration and the Audit Department.

The assessment process in 2015 analysed a total of 350 controls for the geographic area of Spain, Holland, Belgium and Germany and controls at Corporate level, which involved reaching 84% of their total. These controls were evaluated according to the guidelines included in the "SCIIF Evaluation Procedure", summarised below:

- The controls evaluated each month (relating to Administration and the Shared Services Centre) were subjected to two types
  of review, one based on the supervision of the evaluation by the owners of the controls, and another where the objective was
  to repeat the tests and checks of the effectiveness of the control.
- For the other controls, evidence was obtained and the necessary tests were run to enable conclusions to be drawn on their effectiveness.
- User-defined files (UDA) have been identified which impact the preparation of financial reports, where the existence has been verified of controls of completeness, availability and security.

The review has detected weaknesses in internal controls and room for improvement in certain processes which do not have a significant impact on the quality of financial reporting, and action plans agreed with the bodies responsible for the controls have been proposed. The Internal Audit Department will check the implementation of these action plans during its regular tests of the SCIIF.

F.5.2. Whether there is a discussion procedure through which the accounts auditor (as established in the NTA), the internal auditing area and other experts can report to senior management and the Audit Committee or company administrators on the significant weaknesses in internal control detected during the process of reviewing the annual accounts, or others for which they are responsible. Likewise, whether there is an action plan to correct or mitigate the weaknesses found.

The Audit Committee meets periodically to review the regular financial reports. It also discusses matters relating to internal controls and/or other current initiatives.

The Financial Department, through the Chief Financial Officer, is responsible for notifying senior management of any important matter relating to the SCIIF and/or financial reporting through the meetings of the Board of Directors, which are attended by the CEO and occasionally by the SVP of the Internal Audit Department.

All the weaknesses detected by the Internal Audit Department during its work are subject to recommendations and action plans agreed with the audited department. The Internal Audit Department supervises the implementation of the agreed actions and reports their status to the NH Group's various governing bodies (mainly the Audit Committee).

The external auditor notifies the Audit and Control Committee of the conclusions of its audit procedures, and any other matters which may be considered important. The external auditor also has access to the Audit and Control Committee in order to share, comment on or report any aspects they consider necessary or pertinent. The external auditor, without breaching his/her independence, will participate in the dialogue with Management.

# F.6 Other relevant information

None.

# F.7 Report by the external auditor

Report on:

F.7.1. Whether the SCIIF reports sent to the markets have been reviewed by the external auditor, in which case the company must include the corresponding report as an appendix. If not, it must report its reasons. The Group's Management has decided to submit the information relating to the SCIIF included in this section F of the Annual Corporate Governance Report for 2015, drawn up by the Company's Management, to the external auditor for review. This report is attached as an Annex.

# DEGREE OF COMPLIANCE WITH CORPORATE GOVERNANCE RECOMMENDATIONS

Indicate the Company's degree of compliance with the recommendations of the Code of Good Governance for listed companies.

If any recommendation is not followed or is only followed in part, a detailed explanation of the reasonust be included so that shareholders, investors and the market in general have enough information assess the company' methods. Generalised explanations will not be acceptable.	
<ol> <li>The articles of association of listed companies should not limit the maximum number of votes that a sin shareholder may cast, nor contain other restrictions that stand in the way of a company take-of through the acquisition of its shares in the market.</li> </ol>	_
Complies X Explain	
2. When a parent company and a subsidiary company are both stock market listed, both must provide detailed disclosure on:	
<ul> <li>a) Their respective areas of activity and possible business relations between them, as well as between the listed subsidiary and the other companies in the group;</li> </ul>	
b) The mechanisms in place for resolving potential conflicts of interest that may arise.	
Complies Partially complies Explain Not applicable X	
3. That during the ordinary general meeting, in addition to circulating the annual corporate governal report in writing, the chairman of the board of directors verbally informs the shareholders, in sufficiently, of the most important aspects of the company's corporate governance and, in particular:	
a) About changes that have occurred since the last ordinary general meeting.	
b) About specific reasons why the company does not follow any of the recommendations in the Corporate Governance Code and, if any, alternative rules applicable in this area.	
Complies Partially complies X Explain	
This Company understands that this Recommendation is not applicable for Ordinary General Meetings held during financial year 2015, and can only come into effect after the Ordinary General Meeting to be held in 2016, which is when the Chairman will provide information on the most relevant aspects of corporate governance undertaken in 2015, as well as compliance or non-compliance with the recommendations included in the Code of Good Governance of Listed Companies, approved by an Agreement of the Board of the CNMV on 18 February 2015.	y
Notwithstanding the aforementioned, the Chairman of the Board has informed during the Shareholders meeting of 2015 about the main changes in corporate governance that have happened since the Shareholders meeting of 2014 and that have motivated some amendments to the By Laws and the internal Regulations.	I
At the 2016 Ordinary General Meeting, the Chairman will give an account of the recommendations that are made in this field, if applicable.	

4. That the company defines and promotes a policy of communication and contact with shareholders, institutional investors and voting advisers which fully respects regulations against market abuse and gives similar treatment to shareholders who are in the same position.

And that the company publishes the policy on its web site, including information relating to the way in which it is put into practice and identifying the contact persons or those responsible for carrying it out.

	Complies X	Partially complies		Explain	
issue shares		es which exclude	•	_	r delegation of powers to rights for more than 20%
preferential s		company immed			tible securities excluding on its web site about this
	Complies X	Partially complies		Explain	
publish then					ulsory or voluntary basis, eeting being held, even if
a) Report on	the independence of t	he auditor.			
b) Reports o	n the work of the audit	and appointmen	ts and remuner	ation comn	nittees.
c) Audit com	mittee report on relate	d-party transactio	ons.		
d) Report on	the corporate social re	esponsibility polic	ey.		
	Complies	Partially complies	X	Explain	
	nas not published all the Report nmittee on related-party transac		endation (like the Re	port on Auditor	Independence or the Report
7. That the comr	pany transmits general	shareholders' m	eetinas live on i	its web site	<b>)</b> .
			9		
	Complies X		Explain		
8. That the audit statements to audit report a Committee a	t committee ensures to the General Shareho and, in exceptional circ	hat the Board of olders' Meeting th cumstances whe rovide the share	Explain  Directors make hat are free from they may ex	es every e n limitation ist, both th	effort to present financial ns or qualifications in the ne Chairman of the Audit nation of the content and
8. That the audit statements to audit report a Committee a	t committee ensures to the General Shareho and, in exceptional circ and the auditors shall p	hat the Board of olders' Meeting th cumstances whe rovide the share	Explain  Directors make hat are free from they may ex	es every e n limitation ist, both th	ns or qualifications in the ne Chairman of the Audit
8. That the audit statements to audit report a Committee a scope of such	t committee ensures to the General Shareholand, in exceptional circulations shall plant the auditors shall plant h limitations or qualifications.  Complies X  cany permanently publishares, the right to attempt at a solution to a transfer attempt at a solution to attempt at a solution attempt at a solution at a so	hat the Board of olders' Meeting the cumstances whe rovide the share ations.  Partially complies	Explain  Directors make hat are free from they may exholders with a common department of the com	es every en limitation ist, both the lear explain	ns or qualifications in the ne Chairman of the Audit
8. That the audit statements to audit report a Committee a scope of such ownership of of the right to And that such	t committee ensures to the General Shareholand, in exceptional circular and the auditors shall plant in limitations or qualifications.  Complies X  cany permanently public shares, the right to attempt to the country of the country	hat the Board of olders' Meeting the cumstances whe rovide the share ations.  Partially complies  Inches the requirement the general share according to the share at the requirement of the general share according to th	Explain  Directors make hat are free from they may exholders with a contract and promareholders' means and promareholders' means and promareholders' means and promareholders with a contract and promareholders and promareho	es every en limitation ist, both the lear explain explain eting and the eting and the ers' attend	ns or qualifications in the ne Chairman of the Audit nation of the content and
8. That the audit statements to audit report a Committee a scope of such ownership of of the right to And that such	t committee ensures to the General Shareholand, in exceptional circulations shall plant the auditors shall plant h limitations or qualifications.  Complies X  complies X  complies X  complies A  com	hat the Board of olders' Meeting the cumstances whe rovide the share ations.  Partially complies  Inches the requirement the general share according to the share at the requirement of the general share according to th	Explain  Directors make hat are free from they may exholders with a contract and promareholders' means and promareholders' means and promareholders' means and promareholders with a contract and promareholders and promareho	es every en limitation ist, both the lear explain explain eting and the eting and the ers' attend	ns or qualifications in the le Chairman of the Audit nation of the content and le la

_ \	والمقملات ومسمورا							f	-14!
a)	Immediately	circulates	such supp	iementary	points and	new	proposais	for res	olution

- b) Publicises the attendance card form or vote delegation or remote voting form with the amendments needed so that the new points on the agenda and alternative proposals for resolution may be voted on under the same terms as those proposed by the board of directors.
- c) Puts all such points or alternative proposals to the vote and applies the same voting rules as those for the points made by the board of directors including, in particular, the assumptions or deductions on the outcome of the vote.
- d) Report, after the general shareholders' meeting, the breakdown of the vote on such supplementary points or alternative proposals.

	Complies X Partially complies Explain Not applicable
11.	That, in the event that the company foresees payment of fees for attendance at the general shareholders' meeting, it sets up a general policy on such fees beforehand and that said policy is stable
	Complies Partially complies Explain Not applicable X
12.	That the board of directors performs its duties with a unity of purpose and independence of judgement gives the same treatment to all shareholders who are in the same position and is guided by company interest, understood to be the achievement of a profitable business that is sustainable in the long term that promotes its continuity and the maximisation of the company's financial value.
	And that in pursuing company interests, apart from respecting the laws and regulations and behaviour based on good faith, ethics and respect for commonly accepted uses and good practice, it seeks to reconcile company interest with, as appropriate, the legitimate interests of its employees, suppliers customers and other interest groups who may be affected, along with the impact of the company's activities on the community as a whole and the environment.
	Complies X Partially complies Explain
13.	That, in the interests of effectiveness and participation, the board of directors should comprise no fewer than five and no more than 15 members.
	Complies X Explain
11	That the board of directors approves a policy for selecting directors that:

- 14. That the board of directors approves a policy for selecting directors that:
  - a) Is specific and verifiable.
  - b) Ensures that proposals for appointment or re-election are based on prior analysis of the board of directors' needs.
  - c) Encourages diversity of knowledge, experience and gender.

That the result of prior analysis of the board of directors' needs is included in an explanatory report from the appointments committee which is published when calling the general shareholders' meeting to which it is submitted for ratification, appointment or re-election of each director.

And that the policy for selecting directors promotes the objective that by 2020 the number of female directors is at least 30% of the total number of members of the board of directors.

The appointments committee will verify compliance with the policy for selecting directors annually and will report on it in the annual corporate governance report.

Board of Direct	ctors, and the number	of executive dire	ctors be kep	ot to a minimun	ignificant majority of the n, taking into account the executive directors in the
	Complies X	Partially complies		Explain	
	ting ratio between th				ors should not be greater such directors and the
These criteria	may be flexible:				
,	ies with high capitalis are scarce.	ation where shar	eholdings th	at are legally o	considered to be
,	ies in which there are eholders have no link			resented on the	e board of directors and
	Complies X		Exp	plain	
17. That independ	dent directors represe	ent at least half of	all the direc	ctors.	
shareholder, c		y, who control mo	ore than 30%	% of the compa	even if it does, it has one ny capital, the number of
	Complies X		Exp	plain	
18. That companie	es publish and update	e the following inf	ormation ab	out their direct	tors on their web site:
a) Profession	al profile and biograp	hy.			
•	ds of directors to which	•		•	
	of the director's categorials		case of pro	prietary directo	ors, the shareholder that
d) Date of the appointmen	• • •	s a director in the	company a	s well as the d	ate of subsequent re-
e) Shares and	d share options held b	by the director.			
	Complies X	Partially complies		Explain	
the reasons who of less than 3 presence on the second seco	hy proprietary directo % in the company ca	rs have been app pital and the rea nolders with share	ointed on be sons for ign	half of sharehooring, if applica	ents committee, explains olders with shareholdings able, formal requests for er than others who have
Compli	es Partially com	plies	Explain	] Not ap	plicable X

20. That proprietary direction entire shareholding. question reduce their	And the number of	proprietary	directors	is also ı	reduced when th	
Complies	Partially complies		Explain	X	Not applicable [	
There are shareholders that	at have reduced its share pa	articipation, with	out having r	educed its p	proprietary directors ac	cordingly.
21. The Board of Director period for which the obased on a report be exists where the direct dedicating the time reinherent to the post independent status,	director has been ap by the Appointments ector takes up new p needed to perform th or he/she incurs in	pointed con Committee osts or und ne duties of any of the	cludes, u . In parti- ertakes n the post circumsta	nless the cular, it we ew oblig of directe ances wh	e board of directory will be understory ations which present or, or failing to chick cause him/h	ors has just cause, od that just cause event him/her from arry out the duties
The removal of indeposimilar corporate act structure of the boar	tions that change the	e structure o	of the cor	mpany's	capital when su	ch changes in the
	Complies X			Explain		
22. Companies establish arise that could dam directors of any crimany court action.	age the company's	credibility ar	nd reputa	tion, and	d in particular to	notify the board of
If a director is indicted directors shall examined whether the director occurrences in the a	ine the case as soor should continue in	n as possibl their post. T	e and, ba he board	sed on t	the specific circu	ımstances, decide
Complies	s X Parti	ally complies			Explain	
23. All directors clearly of the board of directors who are no detrimental to share	ctors may not be in	the Compa tential conf	any's intellict of inte	erests. Perest sho	articularly indepould oppose deci	endent and other
When the board of d reservations, the dir- reasons in the letter	ector draws the app	ropriate cor	nclusions	and, if t		
This recommendation be a director.	n also applies to the	e secretary	of the bo	ard of dir	rectors, even tho	ough they may not
Complies X	Partially complies		Explain		Not applicable [	

the fact that	n the reasons t this departu	in a letter sent	to every me as a significa	ember of t	he board o	of direct	ors. And, n	d of their term, otwithstanding e is reported in
Con	nplies X	Partially complies		Explain		Not a	oplicable	
25. That the ap	pointments o		ires that non	ı-executiv	e director	s have s	sufficient tir	ne available
That the co to:	mpany rules	set out the ma	ximum numb	oer of con	npany boa	ards tha	t its directo	rs may belong
	Complies X	Pa	rtially complies			Explain		
eight times	a year, follow		ule of dates	and matte	ers establi	shed at	the start o	ctions, at least f the year, and
	Complies X	Pa	rtially complies			Explain		
	porate gover		When non-					included in the t director may
	Complies	Pa	rtially complies	X		Explain		
Certain non-execution distance and other			•			ıking into	o account th	e geographical
•	e of the con	•	ch concerns	are not	resolved	by the	board of d	tors, about the irectors, these
Con	mplies X	Partially complies		Explain		Not a	oplicable	
29. The compa their duties,		ppropriate char the circumstan			•			•
	Complies X	Pa	rtially complies			Explain		
	•	the opportunit				•		the companies nes where the
	Complies [	X	Explain		Not a	pplicable [		
	•	lution so that th	•	•				s must make a ion needed for

for the board		al which do not ap	pear on the	agenda, prior,	decisions or resolutions express consent will be the minutes.
	Complies X	Partially complies		Explain	
	e periodically informers, investors and rating	•		•	opinion that significant group.
	Complies X	Partially complies		Explain	
carrying out programme the periodic sufficient tin	t the duties that are of dates and matters assessment of the b	legally and statu to be addressed to pard and, if neces scussion of strate	torily attributed the board of sary, the congression matters	ited thereto, prof of directors; org ompany's chief , and agrees a	directors, in addition to repares and submits a panises and coordinates executive; ensures that and reviews knowledge
	Complies X	Partially complies		Explain	
him/her the in the absen maintain co forming an	following powers, in a ce of the chairman and ntact with investors a	ddition to the power of vice-chairmen, if and shareholders to the cross, particularly in	ers provided any; speak u o establish t	by the law: cha up for non-execu heir points of v	rectors' regulations offer air the board of directors ative directors concerns; iew for the purposes of corporate governance;
Com	plies Partially co	mplies	Explain	Not app	licable X
the board of	•	of the recommend		-	r actions and decisions, contained in this Code
	Complies X		Exp	plain	
correcting sl	r the board of directors hortcomings detected ity and efficiency of the	in relation to:		opts, as necess	sary, an action plan
b) The oper	ation and composition	of its committees			
c) The diver	rsity of the composition	n and powers of th	ne board of o	directors.	
					ecutive of the company.
·	ormance and contribut arious committees of th		or, paying pa	articular attentio	n to those responsible
	t of the various commi d, with respect to the b				

Every three years, the l consultant whose indep						y an external
The business relationsh company in its group, n	•			_	1.7	
The process and the ar report.	eas assessed wil	be subject	to descr	ription in t	he annual corpor	ate governance
Complies X	] Partis	ally complies			Explain	
37. When there is an execu similar to that of the ma						or categories is
Complies	Partially complies		Explain	X	Not applicable	
Independent directors are not	currently represented or	the Executive (	Committee.			
38. The board of directors executive committee are executive committee's	nd each member					
Complies X	Partially complies		Explain		Not applicable	
39. Members of the audit co and experience in acc independent directors.		•				
Complies X	] Partis	ally complies			Explain	
40. Under supervision of the tasked with ensuring the functionally comes und	ne proper function	ning of the	informat	ion and i	nternal control sy	stems and that
Complies X	] Parti	ally complies			Explain	
41. The manager of the uncommittee, directly reported the end of every year.	•					
Complies X	Partially complies		Explain		Not applicable	
42. In addition to those pro functions:	vided for by the la	w, the audit	t commit	tee is res	ponsible for the fo	ollowing
1. In relation to interna	control and infor	mation syste	ems:			
to the compa	the preparation at any and, if applica limitation of the	able, to the	group, r	eviewing	compliance with	regulations, the
appointment,	independence of re-election and ree; approving the	emoval of t	he mana	ager of int		

ensuring that its activity is mainly focused on the company's relevant risks; receiving periodic information on its activities; and verifying that senior management keeps the conclusions and recommendations from its reports in mind.

- c) Establishing and supervising a mechanism that allows employees to report confidentially and, if possible and considered appropriate, anonymously, any potentially significant irregularities, particularly financial and accounting, they discover within the Company.
- 2. In relation to the external auditor:
  - a) In the case of the resignation of the external auditor, examining the circumstances that may have led to this.
  - b) Ensuring that the external auditor's remuneration for their work does not compromise their quality or independence.
  - c) Monitoring that the company notifies the Spanish Stock Market Commission (CNMV) of the change of auditor as a significant event and accompanies it with a statement about the existence of disagreements with the outgoing auditor and the content of such disagreements, if they exist.
  - d) Ensuring that the external auditor has an annual meeting with the board of directors in plenary to report on the work carried out and on the evolution of the accounting position and risks to the company.
  - e) Ensuring that the company and the external auditor follow prevailing regulations on the

		ervices other thand, in general, ar		,			
	Complies X	Pari	tially complies		Explain		
	Audit Committee ma arance of the same					and may red	quire the
	Complies X	Pari	tially complies		Explain		
comp	audit committee is any plans to carry and their accounti	out for analysis	and prior rep	orting to the bo	oard of dire	ctors about t	heir financia
	Complies X	Partially complies		Explain	Not ap	oplicable	
45. The r	risk management a	nd control policy	y identifies at	least the follow	wing:		
en	ne different types of vironmental, reputabilities and other of	ational, amongs	t others) to w	hich the compa	any is expo	sed, includin	
b) Th	ne level of risk that	the company co	nsiders acce	ptable.			
c) Th	ne measures planne	ed to mitigate th	e impact of ic	dentified risks	should they	materialise.	
	ne internal control orementioned risks		•				manage the
	Complies X	Par	tially complies		Explain		

- 46. Under the direct supervision of the audit committee or, as appropriate, a specialist committee of the board of directors, there is an internal risk control and management system run by an internal unit or department at the company which is expressly given the following functions:
  - a) Ensure the proper functioning of the risk control and management systems and, in particular, that all significant risks that may affect the company are adequately identified, managed and quantified.
  - b) Actively take part in drawing up risk strategy and in important decisions on its management.
  - c) Ensure that risk control and management systems suitably mitigate risks within the framework of the policy defined by the heard of directors

policy de	enined by the board of di	rectors.			
	Complies X	Partially complies		Explain	
remuneration suitable kno	ers of the appointments on committee, if they ar owledge, skills and expe such members are indep	re separate) are a erience for the fur	appointed endea	avouring to	ensure that they have
	Complies	Partially complies	X	Explain	
The Company three are prop	all the provisions of this Recomm's Appointments, Remunerations rietary directors and three are incat least two of the members of th	and Corporate Governa dependent. Therefore, w	ance Committee is cur re are in compliance w	rently comprised ith the provisions	of six members, of whom of article 529n LSC which
48. Companies	with high capitalisation	have separate ap	pointments and	remuneration	on committees.
	Complies	Explain	No	t applicable X	
	tments committee consu ny, particularly regarding				the chief executive of
	y director can request the cover any director va	• •			•
	Complies X	Partially complies		Explain	
	eration committee carrie by the law, also carries			and, apart fr	om the functions

- - a) Propose the basic conditions of contracts for senior management to the board of directors.
  - b) Monitor compliance with the remuneration policy established by the company.
  - c) Periodically review the remuneration policy applicable to directors and senior management, including systems of remuneration with shares and their application, in addition to ensuring that individual remuneration is proportionate to that paid to the company's other directors and senior management.
  - d) Ensure that possible conflicts of interest do not affect the independence of the external advice given to the committee.

,	•	g directors' and se including the annu	•		neration contained in the uneration.
Con	nplies X	Partially complies		Explain	
51. The Remuneration company, particular		nsults the chairma sues concerning e			Director of the
Con	nplies X	Partially complies		Explain	
in the board of di	rectors' rules and	•	h those app	licable to the c	committees are contained ommittees that are legally ling:
<ul><li>a) That they are directors.</li></ul>	e exclusively ma	ade up of non-ex	ecutive dire	ectors, with a	majority of independent
b) The chairmen	are independent	t directors.			
skills and exp	erience of the di and during the f	rectors and the tas	sks of each on following	committee; it	o account the knowledge, discusses their proposals s, gives account of their
d) The committe	es have access t	o external advice v	vhen they de	eem it necessa	ary to perform their duties.
e) Minutes of the	eir meetings are o	drawn up and mad	e available	to all the direc	tors.
Complies [	Partially co	mplies	Explain	] Not a	oplicable X
social responsibi board of directors if there is one,	lity policy is the r s which may inclu or a specialist c	esponsibility of on de the audit, appoi ommittee that the	e or distribution or comment or comment of c	ited amongst social orporate social directors, exerc	of conduct and corporate several committees of the responsibility committee, cising its powers of self-unctions are given, as a
a) Supervise cor governance	mpliance and into	ernal codes of cor	nduct, as we	ell as the com	pany's rules of corporate
	communications dium shareholde		tionship wit	h shareholders	s and investors, including
that it complie	•	to promote compa		•	e system, for the purpose account, as appropriate,
d) Review the co	ompany's corpora	ate responsibility p	olicy, ensuri	ing that it is dir	ected at creating value.
e) Monitor corpo	orate social respo	onsibility strategy	and practic	es and assess	s the level of compliance
f) Supervise and	assess relations	ship processes with	the various	s stakeholders	
		he company's non olitical and reputati		sks including o	perational, technological,
•	•	on-financial and o	•		rting in accordance with

Comp	lies X	Partially complies		Explain [			
54. The corporate so assumes voluntari					ngs that the company es, as a minimum:		
a) The aims of the	e corporate social	responsibility poli	cy and the devel	opment of	support tools.		
b) Corporate strat	egy in relation to s	sustainability, the	environment and	l social ma	tters.		
	vironment, diversi				ners, suppliers, social s and the prevention of		
•	r systems for moni tter, associated ris			of specific	c practices listed under		
e) Mechanisms fo	r supervising non-	financial risk, cor	npany ethics and	l behaviou	r.		
f) Channels for co	mmunication, part	icipation and dial	ogue with stakeh	olders.			
g) Responsible co and honour.	mmunication prac	tices that avoid th	ne manipulation o	of information	on and protect integrity		
Comp	lies X	Partially complies		Explain [			
55. The company rep corporate social re					on matters related to ologies to do so.		
Comp	lies X	Partially complies		Explain [			
	edication, qualificat	tion and responsi	bility that the pos		desired profile and to s, but not so high as to		
	Complies X		Explain				
addition to remune	eration with shares	s, options or right	s over shares or	instrumen	executive directors, in its referenced to share or other social benefits		
conditional on sai	Giving shares by way of remuneration to non-executive directors may be contemplated when this is conditional on said shares being retained until they cease to be directors. The foregoing will not be applicable to shares that a director needs to dispose of, as appropriate, to pay for the costs related to their acquisition.						
Comp	lies X	Partially complies		Explain			
required to ensu	re that such rem is not solely derive	nuneration is in ed from the gener	line with the p	rofessiona	d technical safeguards I performance of the or the business sector		

In particular, the variable components of remun	aneralion.
---	------------

- a) Are bound to performance criteria that are predefined and measurable and that such criteria consider the risk assumed to obtain a result.
- b) Promote the company's sustainability and include non-financial criteria that are appropriate for the creation of long-term value, such as compliance with the company's internal rules and procedures and its policies for risk control and management.
- c) Are set up on the basis of a balance between fulfilling objectives in the short-, medium- and long-term that make it possible to reward continuous performance during a period of time that is sufficient to appreciate the contribution to sustainable creation of value, in such a way that the elements for measuring this performance are not solely based around one-off, occasional or extraordinary events.

	•		•						
	Complies X	Partially complies		Explain		Not applicable			
	yment of a significant riod of time to verify t	•				eferred for a sufficient minim ve been fulfilled.	um		
	Complies	Partially complies		Explain	X	Not applicable			
	riable remuneration is not de pose this measure.	eferred, as it is considere	ed that the vari	able remune	eration of a Chie	f Executive is not relevant enough to			
	muneration linked to alifications in the aud					leration any possible			
	Complies	Partially complies		Explain		Not applicable X			
	ignificant percentage ares or financial instr				emuneratio	n is linked to the handover o	of		
	Complies	Partially complies	X	Explain		Not applicable			
an		its shares. This Compan			•	red to the company's performance variable remuneration to also be			
the ren	directors may not tr	ansfer ownership they exercise the	of a numl	ber of sh	ares equiva	tion system have been allott lent to twice their annual fix od of, at least, three years h	cec		
	The foregoing will not be applicable to shares that a director needs to dispose of, as appropriate, to pay for the costs related to their acquisition.								
	Complies	Partially complies	X	Explain		Not applicable			
	th regard to multi-year variat rformance shares and the to		s a one year h	olding perio	d for the Chief E	xecutive for the total of			

	63. Contractual agreements include a clause that allows the company to claim repayment of the variable components of remuneration where the payment has not been adjusted to the terms for performance or where they were paid in the light of data which is later proven to be inaccurate.							
		Complies	Partially complies		Explain	X	Not applicable	
		The Company has not appr	oved the application of "cla	w back" style c	lauses.			
	)	•	nuneration and they	are not pa	id until th		tablished as the equivalency has been able to pro	
		Complies	Partially complies	X	Explain		Not applicable	
		There are no verification me	echanisms for compliance v	vith previously	established	performan	ce criteria.	
Н	ОТН	ER USEFUL INFO	RMATION					
	•	which have not be in order to gather o	en covered in the o	ther sectioned informati	ns of this ion on the	report,	ne Company or the Group but which are necessary are and practices of the go	to include
	<ol><li>You may include any other information, clarification or detail in this section, related to the previous sections of the report, which may be relevant but not repetitive.</li></ol>							
	Specifically, please indicate whether the company is subject to legislation other than that of Spain in relation to corporate governance and, if applicable, include the information that must be provided and that is different to the information required by this report.							
	(	, , ,	r international, in the		•		ted to other codes of eth t. If so, identify the code i	
		SECTION A.3.:						
	The information contained in table A.3 sets out exclusively the number of voting rights held directly by private individuals and legal entities that have the status of members of the Board of Directors. This number does not include the voting rights held by legal entities that have requested and assigned proprietary directors.							•
		a consequence of the " 2015 respectively. All the	Restricted Shares Plan", as	well as 355.78 described in the	37 and 383.3	338 "perfor	the 896.070 rights over shares granted during 201 n Report that has been approved to	14 and
		SECTION A.5.:						
		its group have been de Company directors). Th	scribed in the section on Re	elated Party Tra n included in se	ansactions (	insofar as	shareholders and the Company ar the significant shareholders are als transactions are considered to aris	so
		SECTION C.1.2						

# Free Translation

Without prejudice to the composition of the Board of Directors, the Company has made the decision to implement a co-chairmanship, which will be carried out by the appointment of a Chairman of the Board and a Chairman of the Executive Committee.

This section shows the composition of the Board on 31 December 2015. Without prejudice to the above, it is hereby recorded that as a result of Mr Rodrigo Echenique Gordillo's departure, formalised on 21 September 2015, at the date this report was written there is a vacancy, which we intend to cover as soon as possible.

Keeping the above in mind, all percentages recorded in this report with regard to the relations between different types of Directors are being calculated based on 12 Directors.

### SECTION 1.11

Even though the company called BEIJING NH GRQAND CHINA HOTEL MANAGEMENT LTD. Has not the consideration of group company, according to article 42 of the Commercial Code, it has been considered appropriate to including this company, as 4 Directors of the listed company are members of the Board of the Chinese company.

### SECTION C.1.16

The amount broken down corresponding to the total remuneration paid to members of senior management also includes the amounts paid to members who were considered to be senior management throughout 2015.

### SECTION C.1.33.

The Board also has a Deputy Secretary, Mr Carlos Ulecia Palacios, who holds the post of General Secretary of the Company.

## SECTION C.2.1.

Regardless of the composition of the Appointments, Remunerations and Corporate Governance Committee, it is hereby stated that after the Board of Directors' decision dated 27 July 2015, an additional modification to the Regulations of the Board has been approved in order to include the possibility for other directors who have expressed an interest and have been authorised by the Board of Directors to attend and participate in the Appointments, Remunerations and Corporate Governance Committee, with the right to speak but not vote, until they no longer hold their position. Said directors without a vote will receive the same information and meeting announcements as the other voting directors on the Appointments, Remuneration and Corporate Governance Committee at the same time. In compliance with this provision, Mr Charles Mobus is a non-voting member of this Committee.

With regard to the composition of the Audit and Control Committee, we would like to underline that all members have been designated taking into account their experience in accountant and audit. Unfortunately the technical platform provided, only permits to elect one of these members.

In addition, Mr. Koro Usarraga has been elected Chairman of the referred Committee during July 2015. That is the reason why the reference to "0" years as Chairman of the Commission has been introduced. Before that date, Mr. Carlos González was Chariman of the Commission, who had a wide experience in accountant and audit.

## APARTADO D.2.

Ii should be mentioned that with regard to the management contract signed between Hoteles Hesperia, S.L. and the shareholder Grupo Inversor Hesperia, S.A., the total volumen of transactions during fiscal year 2015 has come up to 6.244 (thousand) Euros. The sum as of 31th december 2015 that resulto ut of the mentioned agreement is the one reflected in the present Report and accrued of 2.009 (thousand) Euros.

## APARTADO D.3

Si bien se ha realizado una operación vinculada entre uno de los Consejeros y la Sociedad, ésta no ha sido significativa, ni por su

# SECTION D.3

While a related-party transaction did occur between one of the Directors and the Company, it was not significant, either in quantity or relevance and has been identified and described in the Annual Report of the Audit and Control Committee, in the section for Related-Part Transactions carried out during 2015. Said Report will be published on the Company's website with sufficient time before the Ordinary General Shareholders' Meeting.

This annual corporate governance report has been approved by the company's Board of Directors in its session on 25.02.2016.

Indicate if there has been	Directors that have	voted a	against or h	ave refraine	d from the	approval of
the present Report:						
	Yes	x		No [		

Name of the Director who has not vote in favor of the report:

MR. JOSE ANTONIO CASTRO SOUSA

Reason (against, refrain, not aistance):

Refrain	
Expalin the reason:	
The Director Mr. José Antonio Castro has refrained from the approval, because he had not enough time treview the documentation	to
	56